




COUNTY OF SANTA CLARA
Behavioral Health Services
 Supporting Wellness and Recovery

MEMORANDUM

TO: DMC-ODS Contracted Providers

FROM: Sherri Terao, Director, Behavioral Health Services Department

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RE: Transition to Monthly 274 Network Adequacy Reporting

DATE: April 28, 2023

The Department of Health Care Services (DHCS) has started the process to engage with Counties to implement the requirements for the DMC-ODS monthly 274 network adequacy reporting. The expectation is that the process will mirror the Mental Health Plan (MHP) process that transitioned from annual to monthly in November 2022. However, there may be unique requirements that are only applicable to DMC-ODS and in those instances the process may be different.

The DHCS anticipated implementation timeline for the DMC-ODS 274 process is outlined below:

#	Activity	Timeframes
1	Draft DMC-ODS Companion Guide (CG) to Counties (Plans will have a two-week review period)	April 2023
2	Final DMC-ODS CG to Counties (Plans will use this version to modify their systems)	May 2023
3	274 Transition Plan (TP) to counties (this will include description of testing requirements)	June 2023
4	274 DMC-ODS Information Notice to counties	June 2023
5	Deploy Test/Staging Environment (plans may begin testing based on Transition Plan instructions)	November 2023
6	Deploy Production Environment (Plans may begin production submissions upon completion of all test phases)	January 2024
7	All Counties in Production no later than	July 2024

Trainings will be scheduled to present the 274 reporting process and provide guidance for submitting on a monthly basis. A resource document will also be distributed for reference.



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Due to DHCS hard deadlines, there will be tight turnaround times for submission. The submission will require provider data submission in an Excel format by email. Clinics and agencies must review and edit to ensure accuracy of the provider data. Please see attached infographic on the 274 process timelines and steps. Concurrently, BHSD is exploring options to automate the process, i.e. SFTP.

As the preparation for implementation progresses, communication will be issued to provide updates. If you have any questions, please contact the BHSD Business Office by email BHSDBusinessOffice@hhs.sccgov.org