



COUNTY OF SANTA CLARA
Behavioral Health Services
Supporting Wellness and Recovery

MEMORANDUM

TO: BHSD County Contracted Providers

FROM: Sherri Terao, Director, Behavioral Health Services Department

RE: Electronic Signatures on Clinical Documentation

DATE: May 23, 2022

DocuSigned by:
Sherri Terao
DAB699BA2A1544D...

Effective immediately BHSD will no longer review and approve electronic signatures implementation for individual document types such as forms related but not limited to assessment, psychiatric evaluation, progress note, or treatment plan. All prior BHSD approvals of agency specific forms will no longer be tracked and requests for the e-authorization of new or the continued use of existing documents that have already been approved is no longer necessary. BHSD has on file that its contracted providers meet the E.H.R. requirements which satisfies compliance with DMH Letter 08-10 [DMH Letter Electronic Signature and Electronically Signed Records](#) and ADP Bulletin 10-01 [ADP Bulletin 10-01 \(ca.gov\)](#) related to use of electronic signatures.

If you have any questions, please contact the BHSD Business Office by email BHSDBusinessOffice@hhs.sccgov.org