

County of Santa Clara

Office of the District Attorney

County Government Center, West Wing
70 West Hedding Street
San Jose, California 95110
(408) 299-7400
www.santaclara-da.org



Jeffrey F. Rosen
District Attorney

Regarding: RESTITUTION for losses in the matter of
Defendant:
Docket No: DA Case No:
Police Agency No:
Date of Offense:
Next Court Date:

Dear

The District Attorney's Office believes that you may have **suffered a financial loss** because of a crime committed by the above-named defendant.

Under California law, you have the right to receive **restitution** for any financial loss suffered as a direct result of this crime.

Please complete and return the enclosed **Statement of Loss Questionnaire**, even if you do not wish to request restitution. There is a box to check on the form to indicate this is your request. It is very important we hear from you because the court must have this information from you to resolve the matter.

If you have suffered a loss, list the full amount of your loss and please attach copies of any receipts, bills or estimates supporting your claim(s). *If you have been paid in part or in full by your own insurance company, or the defendant's insurance company, please list that amount of the form.* It is very important we know about these reimbursements. List also if you paid a deductible that was not covered by an insurance company.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

Felony Restitution Unit

Felony Restitution Unit
Phone: (408) 792-2599
Fax: (408) 294-6746
Email: restitution@dao.sccgov.org

Si usted no habla Ingles, llame al numero siguiente 1-408-299-7400 por mas información.
Nếu quý vị không nói được tiếng Anh, làm ơn gọi 1-408-299-7400 để đượcgiúp hoặc muốn biết thêm chi tiết

County of Santa Clara

Office of the District Attorney

County Government Center, West Wing
70 West Hedding Street
San Jose, California 95110
(408) 299-7400
www.santaclara-da.org



Jeffrey F. Rosen
District Attorney

STATEMENT OF LOSS QUESTIONNAIRE

Defendant Name(s):	Docket No: DA File No:
Your Name:	

Your Address: _____

Your Email Address: _____

Cell phone: _____ **Home phone:** _____ **Work phone:** _____

I do not wish to request restitution.

I have filed a claim with the California Victims Compensation Board (CalVCB).

I have been injured or threatened with injury. Call Victim Witness at 408-295-2656 for explanation of benefits.

I wish to make a request for the expenses listed below.

PLEASE INCLUDE A COPY OF YOUR RECEIPT(S) OR OTHER VERIFICATION OF LOSSES

Stolen or Damaged Property: (Repair or replacement costs-estimates acceptable, deductible loss)

Description	Amount

***Medical Expenses:** (money billed to or paid out by you, your insurance, Medi-Cal/Medicare; deductible loss; includes counseling)

Description	Amount

Signature: _____

Date: _____

I declare under penalty of perjury the information provided is true and correct.

Si usted no habla Ingles, llame al numero siguiente 1-408-299-7400 por mas informacion.

Nếu quý vị không nói được tiếng Anh, làm ơn gọi 1-408-299-7400 để đượcgiúp hoặc muốn biết thêm chi tiết

***Wages or Lost Profits:** (Due to injury, assisting police, attending court, etc.)

Description	Amount

Miscellaneous Losses: (attorney's fees, relocation expenses, residential security expenses, retrofitting, etc)

Description	Amount

(Circle one and fill out below) Losses Defendant's Insurance paid or Losses My Insurance paid

Description	Amount Paid

PLEASE RETURN THIS FORM AS SOON AS POSSIBLE WITH RECEIPTS(S)

Use reverse side of this form for any additional information you wish the court to consider.

Mail to: Santa Clara County
 District Attorney's Office
 Felony Restitution Unit
 Attention: Oscar de la Torre
 70 West Hedding Street, West Wing
 San Jose, CA 95110

FAX to:
 The Santa Clara County
 District Attorney's Office
 Felony Restitution Unit
 (408) 792-2599

Email to:
restitution@dao.sccgov.org

Please remember to inform the District Attorney's Office of any address, telephone or email changes in order to receive court ordered restitution.

Si usted no habla Ingles, llame al numero siguiente 1-408-299-7400 por mas informacion.

Nếu quý vị không nói được tiếng Anh, làm ơn gọi 1-408-299-7400 để đượcgiúp hoặc muốn biết thêm chi tiết