



COUNTY OF SANTA CLARA
Behavioral Health Services

BHSD 9503 CCP INDIVIDUAL CLIENT AUDIT

09/27/2023

PURPOSE OF THE REPORT

The **BHSD 9503 CCP Individual Client Audit** report displays all of the client's episodes (Admission dates, Discharge dates, Guarantors, and Diagnosis information) within your agency.

This report would be useful to determine if there are blank or incorrect Financial Eligibility and Diagnosis information, and if the client needs to be discharged.

Enter the client's name or MRN in **Select Patient**.

BHSD 9503 CCP INDIVIDUAL CLIENT AUDIT

Process Discard Add to Favorites

BHSD 9503 CCP Individual Client Audit

Select Patient *

TEST-EHR,TEST-EHR (2790)

When the report is processed, click “Export” and export to excel to see the full report.

The screenshot shows the SAP Crystal Reports interface. At the top, there are two buttons: 'Print Report' and 'Export'. A blue arrow points to the 'Export' button. Below the buttons is a search bar and navigation controls. The main report area displays the following information:

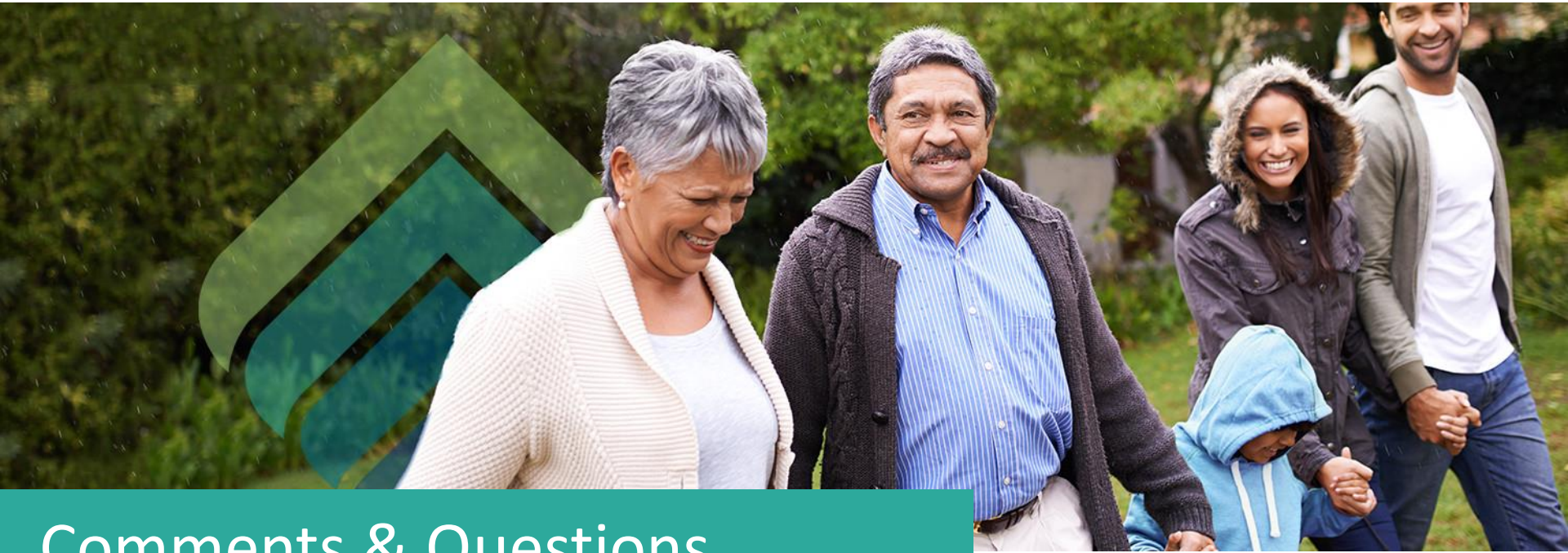
SANTA CLARA COUNTY Behavioral Health Services

BHSD 9503 CCP Individual Client Audit

Admission Program Name	Program Code	Client Name	Client ID	EPISODE No.	Admission Date/Time	Discharge Date/Time	Length of Stay	Admitting Practitioner	Diagnosis Practitic
	330E	TEST-EHR,TEST-EHR2790		2	2/8/2023 2:21:00PM		231		
		TEST-EHR,TEST-EHR2790		3	2/13/2023 12:15:00PM	9/6/2023 10:02:00AM	205		
		TEST-EHR,TEST-EHR2790		4	3/29/2023 1:26:00PM		182		
		TEST-EHR,TEST-EHR2790		6	7/24/2023 10:24:00AM		65		
		TEST-EHR,TEST-EHR2790		6	7/24/2023 10:24:00AM		65		
		TEST-EHR,TEST-EHR2790		7	8/1/2023 4:22:00PM		57		
		TEST-EHR,TEST-EHR2790		8	9/1/2023 9:35:00AM		26		

The excel will display all of the columns in the report. To find if there are any missing guarantors/diagnosis, filter the Guarantor or Diagnosis column to “(Blank).”

Admission Program Name	Program Code	Client Name	Client ID	EPISODE No.	Admission Date/Time	Discharge Date/Time	Length of Stay	Admitting Practitioner	Diagnosis Practitioner	Guarantor No.1	Guarantor Name1
		TEST-EHR,TEST-EHR	2790	2	2/8/2023 2:21:00 PM		231				
		TEST-EHR,TEST-EHR	2790	3	2/13/2023 12:15:00 PM	9/6/2023 10:02:00 AM	205				
		TEST-EHR,TEST-EHR	2790	4	3/29/2023 1:26:00 PM		182			20000	CCP SUTS Medi-Cal
		TEST-EHR,TEST-EHR	2790	6	7/24/2023 10:24:00 AM		65			18500	CCP DMH MediCal
		TEST-EHR,TEST-EHR	2790	6	7/24/2023 10:24:00 AM		65			18500	CCP DMH MediCal
		TEST-EHR,TEST-EHR	2790	7	8/1/2023 4:22:00 PM		57				
		TEST-EHR,TEST-EHR	2790	8	9/1/2023 9:35:00 AM		26				



Comments & Questions