



COUNTY OF SANTA CLARA  
**Behavioral Health Services**

**DELETE MULTIPLE MEDICAL RECORD NUMBERS (MRNS)**

06/03/2024

## MULTIPLE MEDICAL RECORD NUMBERS (MRNS) – MERGING CHARTS

When looking up a client (PCNX) or mapping a client (PCE), there is a possibility the client may have multiple MRNs. Please send an email to [HHS-HHSHIMBHSD@hhs.sccgov.org](mailto:HHS-HHSHIMBHSD@hhs.sccgov.org) and a team member will be in contact with you to address the issue.

Please list out all the MRNs that you see for this client. If you have any additional notes to provide, feel free to include them.

**MRN:**

**MRN:**

**MRN:**

**MRN:**

**MRN:**

## MULTIPLE MEDICAL RECORD NUMBERS (MRNS) – DELETING CHARTS

If a client was accidentally created by a provider and needs to be deleted. Please send an email to [HHS-HHSHIMBHSD@hhs.sccgov.org](mailto:HHS-HHSHIMBHSD@hhs.sccgov.org) and a team member will be in contact with you to address the issue.

Please provide the following information.

**MRN:**

**Name:**

**DOB:**

**Reason for Deletion:**