

County of Santa Clara

Registrar of Voters

1555 Berger Drive, Bldg. 2
San Jose, CA 95112
Mailing Address: P.O. Box 611360, San Jose, CA 95161-360
(408) 299-VOTE (8683) (866) 430-VOTE (8683) FAX: (408) 998-7314
www.sccvote.org



Date: May 10, 2024

TO: County of Santa Clara Cities
County of Santa Clara School Districts
County of Santa Clara Special Districts

FROM: Shannon Bushey
Registrar of Voters

SUBJECT: Proposed Updated Fees Schedule

The Registrar of Voters is updating our Fees Schedule outlining the fees our office charges jurisdictions that request our office to conduct their elections. With the continuous increases in inflation and everchanging legislation for the last two years, our operating costs have increased.

I wanted to provide you a copy of the Legislative File and the updated Fees Schedule going before the Board of Supervisors for approval on May 21, 2024. The proposed Fees Schedule indicates the current fees and the proposed fees for specific election services and information we provide customers. Once approved and adopted, the revised Fees Schedule will be effective July 1, 2024. We anticipate updating our fees every 2 years.

For those of you who have previously requested an election cost estimate from our office, we stated on those estimates that we were in the process of updating our Fees Schedule. For jurisdictions who have requested estimates in the past for the upcoming elections, please feel free to request an updated estimate based on the proposed new fees.

If you have further questions, you may contact our Fiscal Division management team members, Rong Qian at (408) 282-3011 or Trinh Dao at (408) 282-3024.

Attachments: Public Data Chart
Proposed Fee Schedule

PUBLIC DATA CHART

		Fee Schedule
A. ELECTION SERVICES		
A7	RESEARCH AND COMPILATION	\$ 128.00
B. MISCELLANEOUS VOTER AND ELECTION INFORMATION		
B1	VOTER FILE - ELECTRONIC VERSION	\$ 152.00
B2	OTHER MISCELLANEOUS ELECTION	\$ 152.00
D. PRECINCT MAPS		
D1	ORIGINAL PRINTER OR PLOTTER MAPS	\$ 130.00
	17 X 22	\$ 20.00
	22 X 34	\$ 30.00
	34 X 44	\$ 40.00
	40 X 60	\$ 50.00
D2	DIGITAL MAPS (CUSTOM)	\$ 130.00
G. MISCELLANEOUS SERVICES		
G1	PETITION SIGNATURE VERIFICATION	Actual Labor Costs Based on the Time Studies and Indirect Costs
G2	REDISTRICTING	Actual Labor Costs Based on the Time Studies and Indirect Costs
G3	RECOUNT	Actual Labor Costs Based on the Time Studies and Indirect Costs

Direct Cost	Indirect Cost	Other Costs	Total
\$ 53.10	\$ 74.90		\$ 128.00
\$ 63.06	\$ 88.94		\$ 152.00
\$ 63.06	\$ 88.94		\$ 152.00
\$ 53.93	\$ 76.07		\$ 130.00
\$ 20.00			\$ 20.00
\$ 30.00			\$ 30.00
\$ 40.00			\$ 40.00
\$ 50.00			\$ 50.00
\$ 53.93	\$ 76.07		\$ 130.00
\$ 247.87	\$ 152.13		\$ 400.00
41%	59%		100%
41%	59%		100%
41%	59%		100%

**COUNTY OF SANTA CLARA
REGISTRAR OF VOTERS
FEES SCHEDULE**

CURRENT ITEM NUMBER	DESCRIPTION	CURRENT	PROPOSED
		EFFECTIVE 07/01/2022	EFFECTIVE 07/01/2024
A. ELECTION SERVICES			
A1	BASE CHARGES FOR JURISDICTIONS PARTICIPATING IN A PRIMARY AND GENERAL ELECTIONS	\$2.87 PER REGISTERED VOTER FOR FIRST ITEM AND \$0.82 FOR EACH ADDITIONAL ITEM WITH THE SAME REGISTRATION ON THE BALLOT, PLUS SHARE IN THE COSTS OF LEGAL PUBLICATIONS, AND BALLOT PRINTING IN THE MANDATED LANGUAGES	\$3.35 PER REGISTERED VOTER FOR FIRST ITEM AND \$0.96 FOR EACH ADDITIONAL ITEM WITH THE SAME REGISTRATION ON THE BALLOT, PLUS SHARE IN THE COSTS OF LEGAL PUBLICATIONS, AND BALLOT PRINTING IN THE MANDATED LANGUAGES
A2	SPECIAL ELECTIONS (ALL ELECTIONS OTHER THAN PRIMARY AND GENERAL)	ACTUAL COSTS OF LABOR, SERVICES, SUPPLIES, AND ELECTION MATERIALS IN THE MANDATED LANGUAGES COMPUTED AFTER EACH ELECTION	ACTUAL COSTS OF LABOR, SERVICES, SUPPLIES, AND ELECTION MATERIALS IN THE MANDATED LANGUAGES COMPUTED AFTER EACH ELECTION
A3	MINIMUM CHARGES FOR JURISDICTIONS PARTICIPATING IN A PRIMARY OR GENERAL ELECTION WITH LESS THAN 2382 REGISTEREDVOTERS	\$6,342 FOR FIRST ITEM AND \$1,812 FOR EACH ADDITIONAL ITEM ON BALLOT WITH THE SAME REGISTRATION, PLUS SHARE IN COSTS OF LEGAL PUBLICATIONS AND BALLOT PRINTING IN ALL MANDATED LANGUAGES	\$7,977 FOR FIRST ITEM AND \$ 2,286 FOR EACH ADDITIONAL ITEM ON BALLOT WITH THE SAME REGISTRATION, PLUS SHARE IN COSTS OF LEGAL PUBLICATIONS AND BALLOT PRINTING IN ALL MANDATED LANGUAGES
A4	MINIMUM CHARGES FOR JURISDICTIONS THAT DO NOT GO TO ELECTION	\$2,136 FOR SPECIAL DISTRICT PER CONTEST, \$1,201 FOR CITY PER CONTEST, AND \$1,837 FOR SCHOOL DISTRICT PER CONTEST, PLUS COSTS OF LEGAL PUBLICATIONS	\$2,406 FOR SPECIAL DISTRICT PER CONTEST \$1,464 FOR CITY PER CONTEST, AND \$2,061 FOR SCHOOL DISTRICT PER CONTEST, PLUS COSTS OF LEGAL PUBLICATIONS
A5.1	VOTER INFORMATION PAGES - MEASURE TEXT PAGES	\$8,522 FIXED FEE PER 800-WORD FULL PAGE AND \$4,280 FIXED FEE PER 400-WORD HALF PAGE, BOTH IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE TEXT PAGES IN COUNTY VOTER INFORMATION GUIDE (CVIG)	\$4,821 FIXED FEE PER 400-WORD HALF PAGE, IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE TEXT PAGES IN COUNTY VOTER INFORMATION GUIDE (CVIG)
A5.2	VOTER INFORMATION PAGES - MEASURE IMPARTIAL ANALYSIS	\$5,389 FIXED FEE PER 500-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE IMPARTIAL ANALYSIS PAGE IN COUNTY VOTER INFORMATION GUIDE (CVIG)	\$6,072 FIXED FEE PER 500-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE IMPARTIAL ANALYSIS PAGE IN COUNTY VOTER INFORMATION GUIDE (CVIG)
A5.3	VOTER INFORMATION PAGES - MEASURE ARGUMENTS	\$3,742 FIXED FEE PER 300-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE ARGUMENT PAGES IN COUNTY VOTER INFORMATION GUIDE (CVIG)	\$4,377 FIXED FEE PER 300-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE ARGUMENT PAGES IN COUNTY VOTER INFORMATION GUIDE (CVIG)
A5.4	VOTER INFORMATION PAGES - MEASURE REBUTTALS	\$3,054 FIXED FEE PER 250-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE ARGUMENT PAGES IN COUNTY VOTER INFORMATION GUIDE (CVIG)	\$3,542 FIXED FEE PER 250-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE REBUTTAL PAGES IN COUNTY VOTER INFORMATION GUIDE (CVIG)

A6.1	VOTER INFORMATION PAGES - CANDIDATE STATEMENT - SUPERIOR COURT JUDGES	1% OF ANNUAL SALARY PER 200-WORD PAGE IN FIVE LANGUAGES IN COUNTY VOTER INFORMATION GUIDE (CVIG)	1% OF ANNUAL SALARY PER 200-WORD PAGE IN FIVE LANGUAGES IN COUNTY VOTER INFORMATION GUIDE (CVIG)
A6.2	VOTER INFORMATION PAGES - CANDIDATE STATEMENT - 400 WORDS	\$4,091 FIXED FEE PER 400-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE CANDIDATE STATEMENT IN COUNTY VOTER INFORMATION GUIDE (CVIG)	\$4,711 FIXED FEE PER 400-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE CANDIDATE STATEMENT IN COUNTY VOTER INFORMATION GUIDE (CVIG)
A6.3	VOTER INFORMATION PAGES - CANDIDATE STATEMENT - 250 WORDS	\$3,176 FIXED FEE PER 250-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE CANDIDATE STATEMENT IN COUNTY VOTER INFORMATION GUIDE (CVIG)	\$3,625 FIXED FEE PER 250-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE CANDIDATE STATEMENT IN COUNTY VOTER INFORMATION GUIDE (CVIG)
A6.4	VOTER INFORMATION PAGES - CANDIDATE STATEMENT - 200 WORDS	\$2,713 FIXED FEE PER 200-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE CANDIDATE STATEMENT IN COUNTY VOTER INFORMATION GUIDE (CVIG)	\$3,100 FIXED FEE PER 200-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE CANDIDATE STATEMENT IN COUNTY VOTER INFORMATION GUIDE (CVIG)
A7	RESEARCH AND COMPILATION SERVICES	\$108.00 MINIMUM AND \$108.00 PER HALF-HOUR INCREMENT	\$128 MINIMUM AND \$128 PER HALF-HOUR INCREMENT
A8	CERTIFICATION SERVICES	\$94.00 PER CERTIFICATE	\$102 PER CERTIFICATE
B. MISCELLANEOUS VOTER AND ELECTION INFORMATION			
B1	VOTER FILE - ELECTRONIC VERSION	\$132.00	\$152.00
B2	OTHER MISCELLANEOUS ELECTION INFORMATION - ELECTRONIC VERSION	\$132.00	\$152.00
C. VOTE BY MAIL VOTER INFORMATION			
C1	INITIAL REQUESTS ELECTRONIC VERSION	\$132.00	\$151.00
C2	UPDATES - DAILY OR WEEKLY ELECTRONIC VERSION	\$66.00	\$75.00
D. PRECINCT MAPS			
D1	ORIGINAL PRINTER OR PLOTTER MAPS SET UP FEE PER DISTRICT MAP, PLUS MATERIALS CHARGE AS FOLLOWS:	\$115.00 SET-UP FEE	\$130 SET-UP FEE
	PRINTING FEE		
	17 X 22	\$12.00 PER PAGE	\$20 PER PAGE
	22 X 34	\$20.00 PER PAGE	\$30 PER PAGE

	34 X 44	\$25.00 PER PAGE	\$40 PER PAGE
	40 X 60	\$30.00 PER PAGE	\$50 PER PAGE
D2	DIGITAL MAPS (CUSTOM) MAPS BY DISTRICT	\$115.00 SET-UP FEE	\$130 SET-UP FEE
E. FAIR POLITICAL PRACTICES COMMISSION (FPPC) REPORTS			
E1	FPPC PHOTOCOPIES	\$0.10 PER PAGE	\$0.10 PER PAGE
E2	FPPC RETRIEVAL FEE (MORE THAN FIVE YEARS OLD) SINGLE REQUEST OF ONE OR MORE REPORT AND STATEMENT	\$5.00 PER REQUEST PLUS \$0.10 PER COPY	\$5 PER REQUEST PLUS \$0.10 PER COPY
F. PHOTOCOPIES, POSTAGE, AND HANDLING			
F1	DOCUMENT PHOTOCOPIES	\$0.10 PER PAGE	\$0.10 PER PAGE
F2	POSTAGE & HANDLING	ACTUAL COST OF POSTAGE AND HANDLING	ACTUAL COSTS OF POSTAGE AND HANDLING
G. MISCELLANEOUS SERVICES			
G1	PETITION SIGNATURE VERIFICATION	ACTUAL LABOR COSTS BASED ON THE TIME STUDIES AND INDIRECT COSTS	ACTUAL LABOR COSTS BASED ON THE TIME STUDIES AND INDIRECT COSTS
G2	REDISTRICTING	ACTUAL LABOR COSTS BASED ON THE TIME STUDIES AND INDIRECT COSTS, PLUS COSTS OF SERVICES AND SUPPLIES IN MAILING NOTICES TO ALL REGISTERED VOTERS IN THE DISTRICTS	ACTUAL LABOR COSTS BASED ON THE TIME STUDIES AND INDIRECT COSTS, PLUS COSTS OF SERVICES AND SUPPLIES IN MAILING NOTICES TO ALL REGISTERED VOTERS IN THE DISTRICTS
G3	RECOUNT	ACTUAL LABOR COSTS BASED ON THE TIME STUDIES AND INDIRECT COSTS, PLUS COSTS OF SERVICES AND SUPPLIES CALCULATED IN ACCORDANCE WITH THE ELECTIONS CODE	ACTUAL LABOR COSTS BASED ON THE TIME STUDIES AND INDIRECT COSTS, PLUS COSTS OF SERVICES AND SUPPLIES CALCULATED IN ACCORDANCE WITH THE ELECTIONS CODE