

# County of Santa Clara

## Registrar of Voters

1555 Berger Drive, Bldg. 2  
San Jose, CA 95112  
Mailing Address: P.O. Box 611360, San Jose, CA 95161-360  
(408) 299-VOTE (8683) (866) 430-VOTE (8683) FAX: (408) 998-7314  
www.sccvote.org



**February 19, 2025**

### **NOTICE OF OBSERVER OPPORTUNITIES FOR THE APRIL 8, 2025 CITY OF SAN JOSÉ, DISTRICT 3 SPECIAL ELECTION**

You and your representatives are invited to observe the April 8, 2025 City of San José, District 3 Special Election. The following is a partial list of the County of Santa Clara Registrar of Voters (ROV) election activities which will be held at 1555 Berger Drive, Building 2, San Jose, CA 95112, unless otherwise specified. The dates listed below are subject to change. The ROV's election activities are open to the public to observe at any time. Please call (408) 282-3241 one to two days before the date you wish to observe to confirm the date and time of the activity.

#### **Ballot on Demand Printer Testing**

The testing of the Ballot on Demand Printers ensures that each machine is programmed and prepared properly. Testing ensures the integrity of the Ballot on Demand Printers and that the printer prints the correct ballot type as requested by the voter. Testing is scheduled to begin on March 3, 2025, at approximately 8:00 A.M. The testing location will be 1555 Berger Drive, Building 2, San Jose, CA 95112.

#### **Touch Screen Ballot Marking Device & Vote Center Scanner/Tabulator Preparation and Testing**

The loading of election data and comprehensive election logic and accuracy testing ensures that each machine is securely programmed and prepared properly. Testing ensures the integrity of the vote-counting during the election. Testing is scheduled to begin on March 4, 2025, at approximately 8:00 A.M. The testing location will be 2730 Junction Avenue, San Jose, CA 95134.

#### **Central Count Ballot Scanner/Tabulator (Pre-LAT Logic and Accuracy Testing)**

The Central Count Ballot Scanner/Tabulator system is tested prior to each election by using a pre-marked set of test ballots. The preparation of the ballot test deck and testing of the tabulation equipment is scheduled to begin on March 21, 2025, at approximately 8:30 A.M. The testing location will be 1555 Berger Drive, Building 2, San Jose, CA 95112.

#### **Returned Vote by Mail Ballot Processing**

In accordance with Chapter 2 of Division 15 of the California Elections Code for April 8, 2025 City of San José, District 3 Special Election, the opening and processing of returned Vote by Mail (VBM) ballot envelopes is scheduled to begin on March 10, 2025. Ballot processing will continue through Election Day and the following weeks until complete.

For the April 8, 2025 City of San José, District 3 Special Election, VBM ballots postmarked on Election Day and received by Tuesday, April 15, 2025, are eligible to be counted. Most ballots are expected to be processed within a week after Election Day. However, some VBM ballots will continue to be processed through the end of the canvass period.

Under state law, VBM ballots returned without the required voter signature on the return envelope can be corrected by the voter. An “Unsigned Identification Envelope Statement” form is mailed to the voter to be completed and returned to the ROV by 5:00 P.M. by the eighteenth day after Election Day, Saturday, April 26, 2025.

If the signature on a VBM ballot return envelope does not match the voter’s registration records, a “Signature Verification Statement” form is mailed to the voter. The voter must complete and return the form to the ROV by 5:00 P.M. by the eighteenth day after Election Day, April 26, 2025.

### **Main Headquarters**

The public may observe the operations at 1555 Berger Drive, Building 2, San Jose, CA 95112, during hours of operation, including Election Day, from 7:00 A.M. to 8:00 P.M.

### **Vote Centers**

The public may observe the operations at any Vote Center during hours of operation, including Election Day, from 7:00 A.M. to 8:00 P.M. Please contact the Registrar of Voters (ROV) for more information. For Vote Center locations and hours of operation, visit our website at [vote.santaclaracounty.gov](http://vote.santaclaracounty.gov).

### **Election Night Ballot Receipt and Counting**

The first “Semifinal Official Election Results” will be posted at approximately 8:05 P.M. Election Night on the ROV website at [vote.santaclaracounty.gov](http://vote.santaclaracounty.gov). This first report released by the ROV will include the results of VBM ballots processed up through Election Day.

Updates of the semifinal official results issued throughout the canvass can be found on the ROV’s website until all steps of the canvass have been completed and results are certified.

### **Official Canvass**

Pursuant to California Elections Code section 15301, the official canvass must start no later than the Thursday after the election. However, the ROV prefers to schedule the canvass to begin one day earlier, on Wednesday, April 9, 2025.

The official canvass process is open to the public and must continue for at least 6 hours a day (Saturdays, Sundays, and Holidays excepted) until completed. The ROV will extend work hours including weekends and holidays, as needed. Most canvass activities will be conducted at 1555 Berger Drive, Building 2, San Jose, CA 95112. Additional activities may be conducted at 2730 Junction Avenue, San Jose, CA 95134, and at 880 Ridder Park Drive, San Jose, CA 95131.

The canvass includes, but is not limited to, the inspection of all materials and supplies; processing and counting the valid Vote by Mail, Provisional, and Conditional Voter Registration ballots; counting

valid write-in votes and conducting the postelection manual recounts. Please contact the ROV regarding the anticipated schedule of specific activities if you are interested in a particular aspect of the canvass process.

After completing this process, the election results are then certified and made public. According to California Election Code section 15372, the Registrar of Voters must complete all steps of the canvass and certify the vote within 30 days of the election, however for this election has been condensed to 20 days for purposes of the set-up for the June 24, 2025 Run-off election for said district.

We thank you for your interest in the election process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matt Moreles', with a long horizontal flourish extending to the right.

Matt Moreles  
Acting Registrar of Voter