

**ENVIRONMENTAL NOTICE AND FEE SCHEDULE – 2024**

California Environmental Quality Act document fees pursuant to Fish and Wildlife Codes §711.4(a),(b), (c) and (e) and Ord. 91-0025 § 1, 1991, are as follows:

The following is a list of notices and requirements to be posted by the Santa Clara County Clerk’s Office:

<b>Environmental Notice</b>	<b>Filing Fee(s) Requirement</b>
<p><b>NOD – Notice of Determination</b></p> <ul style="list-style-type: none"> <li>Original signatures are required on both Notice and No Effect Form from the Department of Fish &amp; Wildlife</li> <li>When filed with a No Effect Form from the Department of Fish &amp; Wildlife, County Administrative fee is required \$50.00</li> <li>When filed without a No Effect Form from the Department of Fish &amp; Wildlife fees are as follows:</li> </ul>	<ul style="list-style-type: none"> <li><b>If an Environmental Impact Report (EIR)</b> was prepared for the project, then the fee is \$4,123.50 plus the \$50.00 County Administrative fee = <b>\$4,173.50.</b></li> <li><b>If a Negative Declaration (ND)</b> was prepared for the project, then the fee is \$2,968.75 plus the \$50.00 County Administrative fee = <b>\$3,018.75.</b></li> <li><b>If a Mitigated Negative Declaration (MND)</b> was prepared for the project, then the fee is <b>\$2,916.75</b> plus the <b>\$50.00</b> County Administrative fee = <b>\$3,018.75</b></li> </ul>
<p><b>NOE – Notice of Exemption</b></p> <ul style="list-style-type: none"> <li>Original signatures are required</li> </ul>	<p><b>\$50.00</b> County Administrative fee required</p>
<p><b>NOP – Notice of Preparation</b></p> <ul style="list-style-type: none"> <li>An <b>(NOP)</b> is given to inform the public that the lead agency is in the process of preparing either a <b>DRAFT EIR</b> or a <b>MITIGATED NEG DEC</b></li> <li>Original signature is not required</li> </ul>	<p>\$0.00 County Administrative fee required</p>
<p><b>NOC – Notice of Completion</b></p> <ul style="list-style-type: none"> <li>An <b>(NOC)</b> is issued to inform the public when the lead agency has completed a <b>NEG DEC</b> or <b>DRAFT EIR</b></li> <li>Original signature is not required</li> </ul>	<p>\$0.00 County Administrative fee required</p>
<p><b>NPH – Notice of Public Hearing</b></p> <ul style="list-style-type: none"> <li>Normally issued to inform the public of a hearing date on a particular project</li> <li>Original signature is not required</li> </ul>	<p>\$0.00 County Administrative fee required</p>

<p><b>ND – Negative Declaration</b></p> <ul style="list-style-type: none"> <li>• All NEG DEC filings are considered to be final negative documents unless otherwise indicated and are not accepted for filing without an NOD, unless NEG DEC is PROPOSED or MITIGATED</li> </ul>	<p><b>\$50.00</b> County Administrative fee required</p>
<p><b>PND – Proposed Negative Declaration</b></p> <ul style="list-style-type: none"> <li>• Original signature is not required</li> </ul>	<p><b>\$50.00</b> County Administrative fee required</p>
<p><b>EIR – Environmental Impact Report</b></p> <ul style="list-style-type: none"> <li>• NEVER accepted for filing without a NOD</li> </ul>	<p><b>\$50.00</b> County Administrative fee required</p>
<p><b>DRAFT EIR – Draft Environmental Impact Report</b></p> <ul style="list-style-type: none"> <li>• Not accepted for filing alone, can only be accepted along with a Notice (NOI, NPH, NOC and NOP)</li> </ul>	<p>\$ 0.00 County Administrative fee required</p>
<p><b>NOI – Notice of Intent (adopt an EIR, ND, DRAFT EIR or MND)</b></p> <ul style="list-style-type: none"> <li>• Normally issued to inform the public of the hearing date of a particular project</li> <li>• Original signature is not required</li> </ul>	<p>\$0.00 County Administrative fee required</p>
<p><b>NOA – Notice of Availability</b></p>	<p>\$0.00 County Administrative fee required</p>
<p><b>INITIAL STUDY</b></p> <ul style="list-style-type: none"> <li>• Not accepted alone, must be presented along with an Environmental Notice</li> </ul>	<p>\$0.00 County Administrative fee required</p>

**Notes:**

- Include the original and two copies of each environmental filing being submitted. The original and each copy are required to have a completed [CEQA Filing Cover Sheet](#). If there are attachments, please provide three (3) sets of attachments for submission.
- “Same project” means no changes. If the document submitted is not the same (other than dates), a “No Effect Determination” letter from the Department of Fish and Wildlife for the subsequent filing or the appropriate fees are required.
- No person or Agency is exempt from the Department of Fish and Wildlife’s filing fee and/or the Santa Clara County Clerk’s Documentary Handling Fee.