

County of Santa Clara Homegrown Code Definitions

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County of Santa Clara Homegrown Code Definitions

Overview of Homegrown Codes:

The Behavioral Health Services Department (BHSD) has created codes to be used by County Contracted Providers (CCPs). These codes are typically referred to as Homegrown codes. Please refer to the information below to find the definition and some examples of how the codes are meant to be used.

No Show, Staff Cancel, Client Cancel Codes:

Y0001NS:AA, Y0002SC:AA, Y0003CC:AA, Z0001NS:AA, Z0002SC:AA, Z0003CC:AA

These codes help indicate and track when scheduled appointments with clients either need to be canceled by the staff/client or if the client didn't show up to the scheduled appointment without prior mention of not being able to attend.

Community Client Services Code:

30520:AA

As defined in the Outreach Guide ([link](#)), this code is used when a service is rendered to a single Known or Unknown client in Outreach.

Mental Health Promotion Code:

30650:AA

As defined in the Outreach Guide ([link](#)), this code is used when a service is rendered to multiple Unknown clients at the same time.

Client Re-engagement Code:

30750:AA

This service activity is to re-establish a disengaged or missing or absent (AWOL, MIA) beneficiary back into meaningful treatment and services. If a beneficiary has not attended services for two (2) weeks after several meaningful attempts to contact them, then re-engagement services can be provided for up to thirty (30) days to document efforts that are not otherwise billable services. This is to ensure that beneficiaries are not discharged from services without exhausting all possible engagement attempts.

Activities:

Examples of such activities include but are not limited to:

- Phone calls
- Sending letters
- Driving to known or previously disclosed locations
- Contacting acute care settings (ER, local hospitals, EPS)
- Contacting criminal justice settings (jail, juvenile detention)
- Checking-in with support system or community resources

Progress Notes:

This service may include all attempts made to reach the beneficiary. The use of Re-engagement should be mindful of the beneficiary's individual needs and progress and pace on their path to recovery.

MHSA Client Support Services Code:

67300:AA

MHSA Support Services are service activities to support the beneficiary's wellbeing that do not fall under Medi-Cal mental health services. These may include services related to basic needs, health, and safety in order to ensure whole person care and further the beneficiary's ability to engage in meaningful services. These include activities provided to benefit the beneficiary, rather than attempts to contact or administrative tasks.

Activities: These activities should always be done in the interest of the beneficiary and the beneficiary should be an active participant in the service whenever possible.

Examples of such activities include but are not limited to:

- Criminal justice: supporting a beneficiary when being released from jail, successfully attending court appointments, and probation or parole requirements that are not directly related to mental health support.
- Psychiatry: supporting a beneficiary in accessing psychiatric medications, attending psychiatric appointments as a secondary practitioner without providing a unique and unduplicated svc, picking up and dropping off medication/prescriptions
- Basic needs: providing basic resources, including activities associated with access to healthcare, food, clothing, medical care, hygiene, and transportation that do not directly relate back to the beneficiary's mental health in a Medi-Cal reimbursable manner.
- Living Situation: housing and housing maintenance, utilities, research housing options, contacting resources, application process, rental resources, eviction resources, moving resources, obtaining items to maintain their living situation.
- Education: enrolling in school, setting up school meetings, connect to advocacy for students and parents.
- Employment & Career: researching, application process, job maintenance resources, career exploration activities.
- Community Life: self-care, diet nutrition, enrichment activities, accessing legal services, financial services, cultural activities/resources.

Progress Notes:

- This must be a service that is otherwise not billable to Medi-Cal under case management or collateral services, related to the treatment goal.
- This must be a service that is not otherwise billable under an FSP allowable Lockout Code.
- Must include the staff intervention (e.g., attending court appointments, medication support, housing assistance).
- Must include the significance of the service in supporting the beneficiary's wellbeing and engagement in mental health services.
- It should document changes that occurred as a result of the service.
- If the beneficiary is unable to engage in this service, the note should reflect why the beneficiary was not included.

Activity Code:

30560:AA

This code helps track services that are rendered that are not reimbursable, but should be documented in the client's chart.

Lockout Codes:

33003:AA, 31109:AA, 33003:AA, 33503:AA, 34403:AA, 39003:AA, 34009:AA

These codes track services that are identical to several Medi-Cal billable services but are being provided in lockout settings. The term "Lockout" is used as a reminder that these codes will not be billed to the State.

FSP Linkage Code:

67500:AA

This code allows for services to be rendered in a lockout setting that won't bill up to the State.

Strengthening Family Group Code:

30853:AA

Purpose of creating a separate code in Avatar in 2023: Clients who attend the Strengthening Families Program (SFP) family workshops are a mix of clients with Medi-Cal and without Medi-Cal. Some of these clients meet medical necessity, and some do not within both types of insurance status. The State deemed that these SFP workshops are not billable. In order to prevent any of these SFP services from being billed to the State, the County created the separate code for SFP services. This is to clearly delineate that the SFP family workshops are to be reimbursed to the County Contracted Providers (CCPs) by the County.

Description of the service: SFP family workshops include a family dinner at the beginning where all members of the family have dinner together, along with the CCP SFP group facilitators. Caregivers and their children then split up into separate groups, with two CCP facilitators in the caregivers' group, and two in the children's group. The caregiver group teaches caregivers behavioral interventions for how to improve their children's behavior, as well as ways to support their positive relationship with their children. For the last part of the family workshops, caregivers and their children come back together to practice the skills as an entire family with coaching from the CCP facilitators. SFP is an evidence-based family skills training program for general population families, as well as at risk youth and youth who have substance use challenges. SFP is therefore available for families in all four of the client scenarios listed below.

How to appropriately use the SFG code:

Four Client Scenarios - The first scenario contains the nuance with using this SFG code.

1. A client meets Medical Necessity and has Medi-Cal insurance. Their primary guarantor/payor will be Medi-Cal.
 - a. If the client is participating in the SFP family workshops that the State has deemed non-billable, then this is where the SFG code is used to prevent the service from billing up to Medi-Cal.
2. A client does not meet Medical Necessity and has Medi-Cal insurance. Their primary guarantor/payor will be the County of Santa Clara (CSC).
 - a. If the client is participating in the SFP family workshops that the State has deemed non-billable, CCPs can choose to use the SFG code or another CPT code that is clinically appropriate as the County will be reimbursing these services directly.
3. A client meets Medical Necessity and does not have Medi-Cal insurance. Their primary guarantor/payor will be the County of Santa Clara (CSC).
 - a. If the client is participating in the SFP family workshops that the State has deemed non-billable, CCPs can choose to use the SFG code or another CPT code that is clinically appropriate as the County will be reimbursing these services directly.
4. A client does not meet Medical Necessity and does not have Medi-Cal insurance. Their primary guarantor/payor will be the County of Santa Clara (CSC).
 - a. If the client is participating in the Strengthening Families Program family workshops that the State has deemed non-billable, CCPs can choose to use the SFG code or another CPT code that is clinically appropriate as the County will be reimbursing these services directly.

Adult Residential Treatment (ART) Codes:

60000:AA, 13416:AA

These codes track clients' daily beds in the ART programs.

Transitional Housing Unit (THU) Codes:

13410:AA, 13411:AA, 13412:AA

These codes track clients' daily beds in the THU programs.

Crisis Stabilization Unit (CSU) 24+ Code:

23999:AA

This code tracks the additional hours that a client stays at the CSU after the maximum time that is reimbursable by the State.

Minute and Unit Breakdown:

S9484 can bill a max of 23 units per admission even if that admission crosses over two days. In minutes this looks like anything from 00:31-23:30 or 31-1410 minutes.

23999AA can bill anything over 23:31 or (1411 in minutes) in 1-hour increments. With the midpoint rule in mind, the first unit of 23999AA would be within 23:31 to 24:30

Example 1:

DOS	Time	Code	Units
6/3	2:48 pm to 11:59am	S9484	9
6/4	12:00 am to 2:00 pm	S9484	14
6/4	2:01 pm to 6:00 pm	23999:AA	4

Example 2:

DOS	Time	Code	Units
6/3	12:01 am to 11:00 pm	S9484	23
6/3	11:01 pm to 12:00 am	23999:AA	1
6/4	12:01 am to 7:00 am	23999:AA	7

Psychiatric Health Facility (PHF) Denied Code:

14001:AA

This code tracks when services are denied for the PHF program.