



**FEE FOR SERVICE CREDENTIALING REQUEST FORM**

(Medical Doctors (MD) and/or Doctors of Osteopathic Medicine (DO) Only)

Is this MD/DO with a Contracted Provider Group?:

\*\*\*\*If your Provider Group is not on this list, **DO NOT COMPLETE THIS FORM.**  
Email [BHSDBusinessOffice@hhs.sccgov.org](mailto:BHSDBusinessOffice@hhs.sccgov.org) with subject line 'Provider Group not on list'  
and include provider group name in email for approval.\*\*\*\*

Select TAX ID Type and enter TAX ID:

**Provider Information**

Last name:	First name:	Middle Initial:
E-mail:	NPI#:	Start Date:
CAQH ID#:	License Certification Type:	
License#:	License Expiration Date:	

Please submit a **complete application in CAQH** for review. If the application is incomplete it will delay processing. When your application is complete please authorize VHP to access the application by **entering: "Valley Health Plan Santa Clara 697"**

For technical support with your CAQH account please contact the CAQH helpdesk:  
Phone: (888)599 1771 Help Desk Hours: Monday – Friday: 8 AM – 6 PM (EST)

Please submit the Fee For Service Credentialing Request Form to  
[BHSDCredentialing@vhp.sccgov.org](mailto:BHSDCredentialing@vhp.sccgov.org)