



MEMORANDUM

TO: Short-Doyle/Mental Health Services Act (SD/MHSA) and Substance Use Treatment Services (SUTS) County Contracted Providers (CCPs)

FROM: Katelyn Lu, Finance and Administrative Services Manager

RE: Revised Timeline for FY26 Renewals

DATE: Tuesday, April 8, 2025

Dear SD/MHSA and SUTS CCPs,

This memo revises the FY26 Renewal Timeline, originally issued in the March 12, 2025 memo, "Claims Invoices for FY25 and Timeline for FY26 Renewals (SD-MHSA & SUTS)."

Please refer to the highlighted sections for the updated information.

FY 26 Renewals Timeline	
March 6, 2025	Claims invoices for FY 25 and the FY 26 renewal timeline memo sent to CCPs
March 25, 2025	Optional: CCP data due to Optumas and BHSD. Please email: Alex.Sabrowsky@optumas.com , Brandon.Stoller@optumas.com , and Brian.Wagner@hhs.sccgov.org
March 26 – April 8, 2025	Optumas conducts analysis on rolling basis based on CCP data
April 1 – April 15, 2025 (Sent on April 7, 2025)	Related to <i>Children, Youth, and Family System of Care Services RFSQ-BHS-FY25-0066</i> : CYF System of Care Director/Division Directors will notify CCPs about FY 26: 1) CYF program contract awards and/or 2) CYF program non-renewal notices. This applies only to CCPs with current contracts under programs included in the RFSQ.
April 9 —April 23, 2025 April 16 – April 23, 2025	FY 26 Rates Disclosure to CCPs via emailed memo and discussion period with CCPs (Hosted by BHSD)



FY 26 Renewals Timeline	
April 24 – May 5, 2025	BHSD Finance analysis on current CCP utilization for Calendar Year (CY) 25 service run rates with FY 26 rates
May 6, 2025	<p>BHSD Finance sends CCPs final FY 26 SD/MHSA and SUTS Agreements budgets, via emailed memo.</p> <p><u>For any finance-related inquiries:</u></p> <p>Please contact the assigned BHSD Finance Analyst, listed on <i>BHSD Contact List A: Finance Analyst Contact List</i> and cc Katelyn.Lu@hhs.sccgov.org and Vincent.Robben@hhs.sccgov.org</p>
May 7 – May 14, 2025 (anticipated meeting dates)	<p>If CCPs would like to meet with BHSD, please submit a formal request as soon as possible via email to your agency’s assigned PR Liaison and cc BHSDPR@hhs.sccgov.org</p> <p>Notes:</p> <ol style="list-style-type: none"> 1) Meeting agenda would be related to your agency’s FY 26 budget/memo. 2) Refer to <i>BHSD Contact List B: PR Liaison Contact List</i> for your agency’s assigned PR Liaison.
June 12 – June 20, 2025*	FY 26 Agreements to be routed to CCPs for signatures.
June 23 – June 30, 2025*	FY 26 Agreements to be routed BHSD for internal signatures.
June 30, 2025	FY 26 Agreements to be executed.
July 1 – July 11, 2025*	BHSD Contracts Administration to send final executed copies of FY 26 Agreement(s) to CCPs.

*Anticipated timeframe. BHSD Contracts Administration processes on a rolling basis. FY 26 Agreements may be routed earlier or later than the dates listed.

Please ensure adherence to these timelines to facilitate timely processing of invoices and claims. Should you have any questions or require further clarification, do not hesitate to reach out to Vince Robben at Vincent.Robben@hhs.sccgov.org.



COUNTY OF SANTA CLARA
Behavioral Health Services
Supporting Wellness and Recovery

Sincerely,

DocuSigned by:
Katelyn Lu
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Katelyn Lu
Behavioral Health Services Department Finance & Administrative Manager

Cc: Sherri Terao, Behavioral Health Services Department Director
Megan Wheelehan, Service Delivery Deputy Director
Darren Tan, Administrative Services Deputy Director
Brian Wagner, Analytics and Reporting Director
Courtney Gray, Quality Management Director
Margaret Obilor, Adult and Older Adult System Director
Soo Jung, Adult and Older Adult System Director
Stephanie Macwhorter, SUTS Adult and Older Adult Director
Zelia Faria Costa, Children, Youth, and Family System Director
Tina Cordero, HHS Chief Fiscal Officer
Leilani Villanueva, Provider Relations Division Director
Vince Robben, HHS Health Care Financial Manager
Angeleah Macatiag, Contracts Administration Program Manager III