

## INTERN EVALUATION FORM

Today's Date: \_\_\_\_\_

Intern: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Type of Evaluation:

Quarterly: \_\_\_\_\_ Mid-Year: \_\_\_\_\_ End of Year: \_\_\_\_\_

Duration of Period Evaluated:  
 From: (month and year) \_\_\_\_\_ To: (month and year) \_\_\_\_\_

Describe type of supervision provided and hours per week:

Direct Observation \_\_\_\_\_ Group Observation \_\_\_\_\_ Individual Supervision \_\_\_\_\_

Please rate the intern's level of competency using the descriptions below:

- **Competency area in need of attention: Skills are below expectations; corrective action may be necessary.**
- **Developing competency: Skills emerging; performance may be inconsistent.**
- **Competent: Meets expectations, continues to acquire skill.**
- **Fully competent: Consistently strong performer.**
- **Exceptional: Demonstrates competency far exceeding expectations.**

**I. Assessment and Intake Evaluations:**

A. Please check the tests that the intern is able to administer competently, and comment on the level of expertise if desired:

	Needs attention	Developing competency	Competent	Fully Competent	Exceptional
1. WISC-IV					
2. Stanford-Binet					
3. Cognitive Assessment System					
4. Children's Depression Inventory					
5. MASC: Manifest Anxiety Scale for Children					
6. MMPI: Minnesota Multiphasic Personality Inventory					
7. Thematic Apperception Test					
8. Roberts Apperception Test					
9. Rey Osterreith Complex Figure Test					

10. Conners' Continuous Performance Test					
11. Rorschach Inkblot Test: Exner Scoring System					
12. Others					

B. Please rate the intern's assessment skills:

1. Professional Attitude/Style					
2. Interviewing Effectiveness					
3. Test Administration					
4. Interpretation of Test Results					
5. Diagnosis and Case Conceptualization					
6. Treatment Planning and Recommendations					
7. Report Writing					
8. Oral Communication (with patient and/or family)					

## II. Treatment Principles:

A. Please rate the intern's knowledge and expertise with the following treatment methods:

1. Maudsley Model Manualized Treatment					
2. Cognitive-Behavioral Therapy					
3. Play Therapy					
4. Family Systems Therapy					
5. Dyadic Parent-Child Attachment Therapy					
6. Group Therapy					
7. Other					

B. Please rate the intern's knowledge and expertise with the following age groups:

	Needs attention	Developing competency	Competent	Fully Competent	Exceptional
1. Young Child					
2. Latency Age					
3. Adolescents					

## III. Therapeutic Skills:

Please rate the intern's knowledge and expertise with the following aspects of therapeutic intervention skills:

1. Ability to build rapport and establish trust with patient / family					
2. Ability to understand process issues					
3. Ability to create a working relationship					
4. Ability to help the family move forward in treatment					
5. Ability to create a comprehensive case formulation that is clearly linked to the treatment plan					
6. Identify and utilize transference and countertransference issues					

7. Identify and understand family systems and broader systems issues relevant to client's problem areas					
8. Formulate realistic short and long term goals					
9. Establishes shared sense of expectations and goals with client					
10. Demonstrated flexibility, e.g. ability to adapt intervention techniques to developmental abilities of child and/or changes in client's circumstances					
11. Ability to identify and respond flexibly to therapeutic impasses					
12. Writes concise and appropriate progress notes and treatment plans					
13. Identifies and addresses case management needs, e.g., coordination of therapy components and communication with external service providers and professionals					
14. Selects appropriate methods (i.e., both formal and informal outcome measures) to evaluate treatment and program efficacy					
15. Creates and executes plan for evaluating treatment effectiveness					

IV. Consultation on Medical Services:

Please rate the intern's knowledge and expertise with the following medical services activities:

1. Ability to collaborate with medical teams					
2. Ability to provide psychological information to teams					
3. Ability to work with the family in the medical setting					
4. Ability to appreciate and exercise appropriate professional boundaries					
5. Ability to write appropriate behavioral orders					
6. Ability to write progress notes					
7. Ability to work with teams and families in crisis					

V. Eating Disorder Treatment:

Please rate the intern's knowledge and expertise with the following treatment steps:

1. Ability to perform intake interviews					
2. Ability to make differential diagnosis and case conceptualization					
3. Ability to provide appropriate treatments					
4. Ability to provide treatment planning and referrals					

VI. Collaboration on Interdisciplinary Assessment Teams:

Please rate the intern's knowledge and expertise with the following team responsibilities:

	Needs attention	Developing competency	Competent	Fully Competent	Exceptional
1. Ability to collaborate on interdisciplinary teams					
2. Ability to integrate assessment findings					
3. Ability to plan team interventions					

VII. School Consultations:

Please rate the intern's knowledge and expertise with school consultations:

1. Ability to use appropriate interview methods with school personnel					
2. Ability to participate effectively with Individualized Educational Plans (IEP)					
3. Ability to integrate school observations, test data, and school interviews in child's assessment and IEP's					

VIII. Professional Issues:

Please rate the intern's knowledge and expertise with the following professional issues:

1. Ability to understand and apply general ethical guidelines					
2. Ability to relate child abuse reporting guidelines					
3. Ability to understand and relate confidentiality guidelines					
4. Ability to appreciate patient diversity and cultural differences					
5. Ability to modify interviewing techniques and treatment practice to be compatible with ethnic/religious differences					
6. Dependability					
7. Leadership and initiative					
8. Timeliness					
9. Maintains appropriate professional boundaries					

IX. Supervision and Education:

Please rate the intern's knowledge and expertise with the following supervision and educational issues:

	Needs attention	Developing competency	Competent	Fully Competent	Exceptional
1. Prepared and organized for supervision meetings					
2. Non-defensive and open response to feedback by supervisor					
3. Recognizes and readily brings problem areas to supervisor's attention					
4. Appropriately reflective, e.g., considers personal contribution to process and effects of clinical decision making					

