

County of Santa Clara

Roads & Airports Department

Airports Division
Reid-Hillview, Palo Alto and South County Airports
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July 1, 2011

Waiting List Annual Maintenance Fee Policy

Beginning July 1, 2008, all waiting list applications must be accompanied by an annual non-refundable waiting list maintenance fee as specified in the *Schedule of Fees and Charges for Santa Clara County Airports*. During the year, collection of the annual maintenance fee is pro-rated based upon the **month** in which an application is submitted.

The pro-rated amount, rounded to the nearest \$0.50 will be calculated each year and provide for use when accepting new waiting list applications.

This fee may not be paid more than one month in advance.

The Pro-Rated Fees for FY12 Are:

Annual Waiting List Maintenance Fee		\$52.00
July	2011	\$52.00
August	2011	\$47.50
September	2011	\$43.50
October	2011	\$39.00
November	2011	\$34.50
December	2011	\$30.50
January	2012	\$26.00
February	2012	\$21.50
March	2012	\$17.50
April	2012	\$13.00
May	2012	\$8.50
June	2012	\$4.50

Waiting list applications processed during the month listed above shall be charged the corresponding pro-rated annual maintenance fee. Consequently an application that is processed September 1 will pay the same amount as an application processed on September 29 where an application submitted October 1 will pay a slightly reduced amount.

It is important to inform all new applicants that this annual fee must be collected during July of each year to remain on the waiting list. A notice will be mailed to the address on file, but failure to receive the notice does not negate their requirement to pay the fee on time. Those who have not paid by August 1 will be dropped from the list and their refundable deposit returned.