

EXHIBIT
PAPER PRODUCT AND PRINTING SERVICES
RECYCLED-CONTENT AND RECYCLABILITY REQUIREMENTS

In November 2020, the California Department of Resources Recovery and Recycling (“CalRecycle”) adopted regulations pursuant to Senate Bill 1383 (“SB 1383”) to divert organic waste from landfills. As relevant here, the CalRecycle regulations (California Code of Regulations Title 14, Division 7, Chapter 12) require the County to procure recycled-content and recyclable paper products under certain circumstances. To facilitate County compliance with CalRecycle’s SB 1383 regulations, the Contractor shall satisfy the following requirements.

1. SB 1383 Compliant Paper Product Requirements for Product Catalog

- A. For purposes of this Exhibit, “paper products” shall mean those products defined in 14 C.C.R. Section 18982(a)(51).
- B. The only paper products Contractor shall offer for County to purchase or use to provide printing services under this Agreement shall be those paper products that satisfy the recycled-content and recyclability requirements specified in 14 C.C.R. Sections 18993.3 and 18993.4 and as indicated in subsection (i) and (ii) below (“compliant paper products”), unless the County approves noncompliant paper products pursuant to section (1)(E). Contractor shall identify the compliant paper products available for sale to the County or used to provide printing services under the Agreement in the Paper Product and Printing Services Vendor Certification Form. All paper products offered for purchase to County or used by Contractor to provide printing services shall meet the following standards:
 - i. Recycled-Content Standard: Contain at least 30 percent post-consumer fiber by fiber weight.
 - ii. Recyclability Standard: Be eligible to be labeled with an “unqualified recyclable label” as defined in Code of Federal Regulations Title 16, Section 260.12. A product is eligible to be labelled with an unqualified recyclable label if (i) recycling facilities are available to a substantial majority (at least 60 percent) of consumers or communities where the item is sold, and (ii) the entire product, excluding minor incidental components, is recyclable.
- C. To the extent possible, any product catalog shall specify the minimum percentage or the exact percentage of post-consumer recycled fiber in each paper product.
- D. Contractor shall set contract ordering controls to ensure compliance with the requirements in this section 1. Contractor sales staff shall be knowledgeable about CalRecycle’s SB1383 regulations and the County’s requirements and shall identify compliant products when needed by County personnel for purchases or services under this contract, including for product substitutions. When compliant product substitutions are not available, the County Contract Administrator shall

be notified to work directly with Contractor to resolve product and service offering.

- E. Paper products that do not meet the 30-percent recycled-content standard may be offered and sold to County personnel or used for printing services provided to County only if specifically approved in advance by the County and identified as County-approved noncompliant products in the Paper Product and Printing Services Vendor Certification Form.

2. SB 1383 Compliant Invoicing and Record-Keeping Requirements

- (A) Contracts for products: With each purchase order, Contractor shall provide an invoice or receipt that details the paper products purchased by product description (*i.e.*, brand, product, and/or model numbers), quantity, unit price, and total price to the County Department or Agency that submits the order.
- (B) Contracts for services: With each purchase order, Contractor shall provide invoices or receipts that detail the paper products used for services provided under this agreement by product description (*i.e.*, brand, product, and/or model numbers), quantity, unit price, and total price.
- (C) Contractor shall maintain all documents supporting compliance with the cited regulations for a period of not less than five years from the date of purchase.

3. Ongoing Sustainable Purchasing Practices:

During the term of this Agreement, the Contractor shall:

- (A) Notify the County Contract Administrator when and if SB 1383 compliant paper products offered for purchase or used for services under this Agreement are temporarily or permanently unavailable and timely suggest alternative compliant products.
- (B) Provide compliant product samples to County users for fitness and quality testing, upon request.
- (C) Identify additional opportunities for the County to reduce its environmental impact as opportunities become available, including by identifying new cost-conscious, environmentally friendly, and sustainable products that meet or exceed the County's desired fitness and quality standards.