July 10, 2023 525 AM/RM

Negotiations between Santa Clara County and SEIU Local 521 Master Table

Article 2	No Discrimination	TA Reached June 20, 2023
Article 3	Union Security	Union TAs to CP of June 26
Article 4	Official Representatives	TA Reached June 20, 2023
Article 6	Personnel Action	TA Reached June 25, 2023
Article 7	Pay Practices	Union TAs to CP of June 28
Article 8	Hours of Work, Overtime, Premium Pay	See Attached
Article 9	Uniforms and Clothing	Union TAs to CP of June 30
Article 10	Holidays	TA Reached June 26, 2023
Article 12	Leave Provisions	County TAs to UP of June 26
Article 13	Benefits	TA Reached June 26, 2023
Article 15	PERS	TA Reached May 4, 2023
Article 19	Grievance Procedure	Union TAs to CP of June 24
Article 20	Classification	TA Reached May 4, 2023
Article 21	Reorganization	TA Reached June 26, 2023
Article 24	Delivery of Quality Services	TA Reached May 4, 2023
Article 26	Strikes and Lockouts	TA Reached June 26, 2023
Term of Agreement		Hold to CP April 14, 2023
Appendix J	Employee Assistance Program	Union TA to CP July 5 Proposal
Appendix K	Contracting Out	County and Union TA to CCL

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Appendix L	Extra Help and Intermittent Workers	Union TAs to CP of June 28	
Appendix M	Safety Committees	TA Reached June 20, 2023	
Appendix N	State Disability Insurance (SDI)	TA Reached June 25, 2023	
Understanding on the Topics that Require Office TA Reached June 25, 2023 of Labor Relations and Institutional Union Participation			
Job Classifications for the Purpose of Layoffs		TA Reached June 25, 2023	
Non-Sworn Workers in Internal Affairs (IA) Admin. Investigations		TA Reached June 25, 2023	
Documents Sent Electronically via Email		TA Reached June 25, 2023	
Side Letter on Medical Benefits for Retirees		TA Reached June 25, 2023	
Nepotism Policy		TA Reached June 25, 2023	
Employee's Rights During Admin. Investigation (Article 6.2a)		TA Reached June 25, 2023	
New Appendix List of Hospital Classifications for Meals and Breaks		Union TAs to CP June 28	
Side Letter or	Educational Support Program Committee	Union TAs to CP July 2	
Side Letter Regarding Classification and Staffing (including Vacancies)		Union TA's to CP April 20 Proposal	
Side Letter Pr	oposal Regarding Merit System Rule Changes	Union TAs to CP of June 26	
Side Letter or	Transfer Preference Programs	Recommended TA	
Letter of Agre	ement – New Employee Orientation Article 3.7	Union TAs to CP of June 28	

ARTICLE 8 – HOURS OF WORK, OVERTIME, PREMIUM PAY

County Counter Proposal

Section 8.1 - Hours of Work - Union TA to Section 8.1 and 8.2 on June 26

Eight (8) hours' work shall constitute a full day's work and forty (40) hours work shall constitute a full week's work unless otherwise provided by law, code or other agreement. Workers assigned to an eight (8) hour shift which is shortened to seven (7) hours due to daylight savings time shall be paid for eight (8) hours.

Section 8.2 – Overtime Work

a) Overtime Defined - Workers Covered by the Fair Labor Standards Act (FLSA)

For hospital workers, overtime is defined as time worked beyond eighty (80) hours in any fourteen (14) consecutive day work period, or beyond eight (8) hours in any workday except as mutually agreed upon between the County and the Union. For workers, who do not meet FLSA criteria for different work periods, overtime is defined as time worked beyond forty (40) hours in any seven consecutive day work period or beyond eight (8) or ten (10) hours in any workday (depending on the number of hours in the duty shift to which the worker is assigned). Workers assigned under FLSA to work periods other than seven (7) or fourteen (14) consecutive day work periods, shall have work periods and daily overtime defined accordingly. Time for which pay is received but not worked such as vacation, sick leave, and authorized compensatory time off, will be counted towards the base period. Workers shall not be assigned irregular work hours to avoid the payment of overtime. The County Executive shall determine by administrative order those classes and positions which shall be eligible for overtime work and for cash payment.

The County and Union agree that in any arbitration involving an FLSA non-exempt employee and Section 8.2 the arbitrator shall be strictly bound by U.S. Department of Labor, Wage and Hour Division, Regulations, Bulletins, Regional Opinion Letters and provisions of the Fair Labor Standards Act in reviewing, deciding and rendering a decision. The arbitration award and remedy must be in strict compliance with said Regulations, Bulletins, Regional Opinion Letters and provisions of the FLSA and cannot exceed that which would have been ordered by the DOL, Wage and Hour Division if the dispute had been submitted for their review.

If the Fair Labor Standards Act is determined by the U.S. Supreme Court or Legislation to not apply to state and local government Section 8.2(a) will be deleted and Section 8.2(b) shall apply to all classifications, in addition, Section 8.2(c) will be deleted and Section 8.2(d) shall apply to all classifications.

b) Overtime Defined -Workers Exempt from the FLSA

For hospital workers, overtime is defined as time worked beyond eighty (80) hours in a biweekly pay period, or beyond eight (8) hours in any workday except as mutually

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agreed upon between the County and the Union. For all other workers, overtime is defined as time worked beyond forty (40) hours in any workweek or beyond eight (8) or ten (10) hours in any workday (depending on the number of hours in the duty shift to which the worker is assigned). Time for which pay is received but not worked such as vacation, sick leave, and authorized compensatory time off, will be counted towards the base period. Workers shall not be assigned irregular work hours to avoid the payment of overtime. The County Executive shall determine by administrative order those classes and positions which shall be eligible for overtime work and for cash payment.

c) Rate of Pay -Workers covered by the Fair Labor Standards Act (FLSA)

When overtime work is assigned and is authorized by an appointing authority to be worked, compensation for such time worked shall be time off with pay computed at the rate of one and one-half (1-1/2) hours off for every hour of overtime worked, except that such overtime work shall be paid in cash at the rate of one and one-half (1-1/2) times the regular hourly rate when specifically authorized by administrative order of the County Executive.

<u>FLSA</u> compensatory time off accruals/balance shall be limited to a maximum of two hundred and forty (240) hours or four hundred and eighty (480) hours for Communication Dispatcher I, II, III, <u>Call Taker</u>, and <u>Complaint Center Dispatcher</u> and <u>Senior Communications Dispatcher</u>.

All compensatory time off must be taken within twelve (12) months of the date the overtime was worked. Any balance remaining after twelve (12) months shall be paid in cash at the regular rate. Compensatory time balances shall be paid in cash on separation.

d) Rate of Pay -Workers Exempt from the FLSA

When overtime work is assigned and is authorized by an appointing authority to be worked, compensation for such time worked shall be time off with pay computed at the rate of one and one-half (1-1/2) hours off for every hour of overtime worked, except that such overtime work shall be paid in cash at the rate of one and one-half (1-1/2) times the hourly rate of pay when specifically authorized by administrative order of the County Executive.

All compensatory time off must be taken within twelve (12) months of the date the overtime was worked, and failure to take the compensatory time off shall be deemed a waiver of the compensatory time by the worker. In the event the appointing authority does not provide compensatory time off during the mandatory time period, the worker may take compensatory time off as a matter of right immediately before the end of the pay period in which the compensatory time would be lost. Compensatory time balances shall be paid in cash on separation. A worker may elect in advance to receive compensatory time off credit in lieu of cash compensation for overtime where compensatory time off is allowed, if the appointing authority agrees.

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e) The Union and the Department of Labor Relations, where permitted by law, may waive the overtime provisions of this Agreement in order to implement mutual agreements reached pursuant to Section 8.14 - Varying Hours.

f) Distribution of Overtime

In the absence of a departmental agreement on the subject, overtime work assignments shall be distributed among workers in the same classification and applicable work unit as equally as practicable, where volunteers exist, volunteers will be utilized first, when possible. Overtime work required beyond the regular eight (8) hour or ten (10) hour duty shift shall be offered first to the regular workers who normally work such assignments.

Section 8.3 – Work Schedules <u>-CCL</u> Section 8.4 – Meal Periods

a) Length

Workers shall be granted an unpaid meal period of not less than thirty (30) minutes nor more than one (1) hour, scheduled at approximately the mid-point of the workday. Workers required to be at work stations for eight (8) or more consecutive work hours shall have their meal during work hours.

b) Overtime Meals County Holds to June 26

If a worker is assigned and works two (2) or more hours of overtime work_at the worker's County worksite (excludes telework worksites) contiguous to his/her regular work shift or is called into the worker's County worksite (excludes telework worksites) within three (3) hours of his/her_their_scheduled quitting time and then works two (2) or more hours of overtime work, the County will pay a meal reimbursement of up to fourteen (\$14.00) dollars. Workers shall be provided an additional reimbursement as above for every seven (7) hour period of overtime completed thereafter. If a worker is called into the worker's County worksite (excludes telework worksites) after three (3) hours of his/her scheduled quitting time and if less than two (2) hours prior notice is given and the worker then works four (4) or more hours of overtime, then the County will pay a meal reimbursement of up to fourteen (\$14.00) dollars. Workers authorized meals pursuant to Section 8.4(c) or otherwise provided meals at no cost, are not eligible for meal reimbursement as outlined in this section.

The assigned overtime must be consecutive hours either before or after the workers' normal work hours and cannot be split.

Workers must provide a receipt for reimbursement up to the maximum amount.

c) County Facilities

Whenever the duties or responsibilities of any County worker require him/her to be present and on duty during the serving of meals in a County facility and where such

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duty or responsibility occupies that worker's meal period, such individual shall be entitled to that meal without charge.

d) Meal Rates

In each County dining facility where meals are served to workers at the worker's expense, the department head in charge of the operation of that facility shall prescribe the rates to be charged. The rates so prescribed shall, as a minimum, be sufficient to defray the costs of the food served.

e) Acute Care Hospital, Clinic, or Public Health Meal and Rest Periods -Union TA to County June 28 proposal

1. Definitions

"Employee" is defined as an individual that meets all of the following requirements:
(1) is employed by the County, (2) is represented by SEIU, (3) works in a covered classification (see Section 2), (4) provides direct patient care or supports direct patient care in a general acute care hospital, clinic, or public health setting, and (5) meets the definition of non-exempt employee under California law.

"Providing" a meal period or rest break is defined as the County meeting all of the following: (1) relieving the employee of all duty during the rest break/meal period.

(2) relinquishing control over the employee's activities, (3) permitting the employee a reasonable opportunity to take the rest break/meal period uninterrupted, and (4) not impeding or discouraging the employee from taking the rest break/meal period.

"Regular Rate of Pay" for the purposes of this subsection of this agreement includes adjustments to the straight time rate, reflecting, among other things, shift differentials and the per-hour value of any non-hourly compensation the employee has earned.

2. Covered Classifications

The only classifications that may meet the definition of "Employee" in Section e)

1 of this Side Letter are listed in Appendix XX.

An employee (as defined by Section 1) working in one of the classifications listed in Appendix Attachment AXX will be entitled to the meal periods and rest breaks as described in this Section and will not be entitled to meal periods and rest breaks under MOA Sections 8.4(a) and 8.5.

If an administrative or judicial decision, following exhaustion of any, and all appeal rights, holds that one or more classifications not included in this Section is subject to Labor Code section 512.1, the terms of this Section shall apply to that/those classification(s).

3. Unpaid Meal Periods

- a. An employee working more than five (5) hours during a shift will be provided one (1) unpaid meal period of not less than thirty (30) minutes and not more than one (1) hour. An employee working in excess of ten (10) hours during a shift will be provided an additional unpaid meal period of not less than thirty (30) minutes and not more than one (1) hour.
- b. An employee working five (5) hours or less during a shift will not be provided a meal period.
- c. With advanced written Management approval, an employee may waive their right to unpaid meal periods. An employee seeking to withdraw an approved waiver must give their supervisor and manager at least two (2) weeks written notice. Management will consider the emergency needs of employees requesting to withdraw their waiver with less than two (2) weeks written notice.
- d. Within the parameters set forth in this Section, Management has the right to decide the length (e.g., thirty (30) minutes versus sixty (60) minutes) and timing (i.e., when during a shift) of a meal period.

4. Paid Rest Breaks

- a. For every four (4) hours of work during a shift an employee will be provided a paid fifteen (15) minute rest break.
- b. Within the parameters set forth in this Section, Management has the right to decide the timing of rest breaks.

5. Combined Unpaid Meal Periods and Paid Rest Breaks

- a. An employee who is scheduled to work and works at least eight (8) hours during a shift may, with prior Management approval, combine up to two (2) paid rest breaks together during that shift, for a combined, continuous paid rest break of thirty (30) minutes.
- b. An employee who is scheduled to work and works at least eight (8) hours during a shift may, with prior Management approval, combine an unpaid meal period with one (1) or two (2) of their paid rest breaks during that shift. Employees combining an unpaid meal period with one or more paid rest breaks will only be paid for the portion of time considered part of the employee's paid rest break(s).
- c. Within the parameters set forth in this Section, Management has the right to decide the timing and order of the combined rest breaks and combined meal

period / rest break(s). Other than in emergency circumstances, the County will provide the Union notice and the opportunity to meet and confer regarding elimination of the combined meal period / rest periods, to the extent required by the MMBA and/or Memorandum of Agreement.

6. Monetary Remedy for Missed Unpaid Meal Period and/or Paid Rest Break

- a. Subject to the limitations in this Section:
 - i. An employee who is not provided one (1) or more required meal period(s) required by this Side Letter will be entitled to one (1) hour of additional pay at their regular rate of pay.
 - ii. An employee who is not provided one (1) or more of their required rest period(s) required by this Side Letter will be entitled to one (1) hour of additional pay at their regular rate of pay.
- b. The maximum monetary remedy for any workday will be two (2) one (1) hours of additional pay per one (1) continuous shift: (one hour for one (1) or more missed rest breaks and one (1) hour for one (1) or more missed meal periods).
- c. A monetary remedy shall not apply where an employee chooses to work during a provided meal period or rest break.

Section 8.5 – Rest Periods <u>-CCL</u>

Section 8.6 – Clean-up Time -CCL

Section 8.7 – On-Call Pay <u>Union TA to CP dated June 26 on Rates of Pay -Union TA to Classifications on July 5</u>

a) **Definition**

On-call is defined as the requirement to remain immediately available to report for duty to perform an essential service when assigned by the appointing authority, subject to approval by the County Executive. On-call duty is in addition to and distinct from the normal workweek. This Section is not applicable to those situations where workers are recalled to work when not previously placed on an on-call status.

b) Classifications Eligible

Each department head, subject to approval by the County Executive, shall designate which class(es) of worker(s) shall be subject to on-call duty.

c) Rates of Pay

Workers assigned to on-call duty shall receive, in addition to their regular salary, thirty-eight forty dollars (\$3840) for each eight (8) hour shift, or substantial portion thereof, of assigned call duty, except for the following classifications which shall receive one-half of their regular base rate of pay for each hour of assigned call duty

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within the same 24 hour-period when assigned to the Santa Clara Valley Health and Hospital System.

R78	Anesthesia Technician
S6A	Ultrasonographer I - A
<u>S6B</u>	Ultrasonographer I - B
S6C	Ultrasonographer I - C
<u>S9A</u>	Ultrasonographer II - A
<u>S9B</u>	Ultrasonographer II - B
<u>S9C</u>	Ultrasonographer II - C
<u>S9D</u>	Ultrasonographer II - D
<u>S9J</u>	Cardiac Sonographer I
<u>S9H</u>	Cardiac Sonographer II
S9G	Cardiac Sonographer III
R2V	Associate Cardio Interventional Technologist
R2W	Cardiovascular Interventional Technologist
R2X	Interventional Radiology Technologist
R8D	Diagnostic Imaging Technologist I – Mammography
R8G	Diagnostic Imaging Technologist I - Clinical Instructor
R8E	Diagnostic Imaging Technologist I - Computed Tomography
R8F	Diagnostic Imaging Technologist I - Computed Tomography and Mammography
R8C	Diagnostic Imaging Technologist I - Fluoroscopy
R88 R8B	Diagnostic Imaging Technician II Diagnostic Imaging Technologist II - Computed Tomography

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S85	Licensed Vocational Nurse, when acting in lieu of S23 Operating Room Surgical Technician
R2E	Magnetic Resonance Imaging Technologist
R6A	<u>Magnetic Resonance Imaging Technologist Angio Magnetic Resonance</u> <u>Imaging (MRI) Technologist - Magnetic Resonance Angiography</u>
R6C	Magnetic Resonance Imaging (MRI) Technologist - Computed Tomography
S23	Surgical Technician
R27	Pharmacist
P40	Pharmacist Specialist
J1S	Epic Pharmacy Informaticist
R15	Respiratory Care Practitioner I
R1S	Respiratory Care Practitioner II
R54	Respiratory Therapy Inservice Coordinator Services Specialist
R54 S30	Respiratory Therapy Inservice Coordinator Services Specialist Ultrasonographer I
	THE PROPERTY OF THE CASE OF THE LOCAL PROPERTY OF THE PROPERTY
S30	Ultrasonographer I
S30 S29	Ultrasonographer II
\$30 \$29 <u>Y04</u>	Ultrasonographer I Ultrasonographer II Medical Social Worker I
\$30 \$29 <u>Y04</u> <u>Y0E</u>	Ultrasonographer I Ultrasonographer II Medical Social Worker I Medical Social Worker I – U
\$30 \$29 <u>Y04</u> <u>Y0E</u> <u>Y03</u>	Ultrasonographer II Ultrasonographer II Medical Social Worker I Medical Social Worker I – U Medical Social Worker II
\$30 \$29 Y04 Y0E Y03 Y0D	Ultrasonographer II Medical Social Worker I Medical Social Worker I – U Medical Social Worker II Medical Social Worker II Medical Social Worker II-U
\$30 \$29 Y04 Y0E Y03 Y0D \$79	Ultrasonographer II Medical Social Worker I Medical Social Worker I – U Medical Social Worker II Medical Social Worker II Medical Social Worker II-U Per Diem Ultrasonographer I
\$30 \$29 Y04 Y0E Y03 Y0D \$79 \$98	Ultrasonographer II Medical Social Worker I Medical Social Worker I – U Medical Social Worker II Medical Social Worker II Medical Social Worker III Per Diem Ultrasonographer II Per Diem Ultrasonographer II

One (1) position of Occupational Therapist (when assigned on call to the Burn and Plastics service)

d) Notification to Union

Should any other classes unique to Santa Clara Valley Health and Hospital System be assigned to on-call duty, the County agrees to notify the Union of the assignment and to meet and confer as to which of the above rates apply.

e) **Beepers**

Beepers shall be provided to all workers, who request them, when placed on on-call status.

Section 8.8 – Non-Contiguous Overtime Guarantee — Union TA to CP dated June 26
If overtime work does not immediately follow or precede the regular work shift and the worker is required to leave home or other non-work location and return to a recognized County work location, a minimum of four (4) hours overtime shall be credited to the worker. Workers in the following classes are not eligible for the four (4) hour minimum if the worker has been called in from assigned on-call duty under 8.7(c):

R78 Anesthesia Technician

S6A Ultrasonographer I - A

S6B Ultrasonographer I - B

S6C Ultrasonographer I - C

S9A Ultrasonographer II - A

S9B Ultrasonographer II - B

S9C Ultrasonographer II - C

S9D Ultrasonographer II - D

S9J Cardiac Sonographer I

S9H Cardiac Sonographer II

S9G Cardiac Sonographer III

R2V Associate Cardio Interventional Technologist

R2W CardioVascular Interventional Technologist

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R2X	Interventional Radiology Technologist
R8D	Diagnostic Imaging Technologist I – Mammography
R8G	Diagnostic Imaging Technologist I - Clinical Instructor
R8E	Diagnostic Imaging Technologist I - Computed Tomography
R8F	Diagnostic Imaging Technologist I - Computed Tomography and Mammography
R8C	Diagnostic Imaging Technologist I - Fluoroscopy
R88	Diagnostic Imaging Technician II
R8B	Diagnostic Imaging Technologist II - Computed Tomography
S85	Licensed Vocational Nurse, when acting in lieu of S23_Operating Room Surgical Technician
S23	Surgical Technician
R27	Pharmacist
P40	Pharmacist Specialist
R15	Respiratory Care Practitioner
R54	Respiratory Therapy Inservice Coordinator Services Specialist
S30	Ultrasonographer I
S29	Ultrasonographer II
<u>Y04</u>	Medical Social Worker I
Y0E	Medical Social Worker I – U
Y03	Medical Social Worker II
Y0D	Medical Social Worker II-U
S79	Per Diem Ultrasonographer I

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- S98 Per Diem Ultrasonographer II
- R2G Per Diem Respiratory Care Practitioner
- S9K Per Diem Cardiac Sonographer II
- S9L Per Diem Cardiac Sonographer III

One (1) position of Occupational Therapist (when assigned on call to the Burn and Plastics service)

The payment of the guaranteed four (4) hour minimum is subject to all the provisions of Article 8, Section 8.2, Overtime Work.

A worker who is required to return to a recognized County work location is credited with a guaranteed four (4) hour minimum under this section for each occurrence of non-contiguous overtime during a scheduled shift, except that a worker shall not be credited with an additional four (4) hour guaranteed minimum until the original four (4) hours has elapsed.

A worker who is On-Call pursuant to Section 8.7 and responds to telephone calls, or who responds to telephone calls for emergency purposes without having to leave home and return to a recognized work location shall be credited with twenty-four (24) minutes for each after-hour telephone call, or the actual time spent, whichever is greater. More than one call within the same twenty-four (24) minute window shall be considered one transaction and shall result in pay for only one twenty-four (24) minute period. The worker will keep a record of the number of calls, the length of each call, the name of the caller(s), and the purpose of each call.

Section 8.9 – Evening/Night Shift Differential <u>-County TA 6/24</u>

a) Evening Shift Differential

An evening shift differential of three dollars and sixty-four cents (\$3.0064) per hour shall be paid to workers for each hour worked after 2:00 p.m. if at least four (4) hours of an assigned schedule of contiguous work hours (to include overtime) are worked after 5:00 p.m. Effective June 15, 2020 Pay Period 20/14, the evening shift differential will be increased to three dollars and fourteen cents (\$3.14). Effective June 14, 2021, Pay Period 21/13, the evening shift differential will be increased to three dollars and thirty-nine cents (\$3.39). Effective June 13, 2022, Pay Period 22/13, the evening shift differential will be increased to three dollars and sixty-four cents (\$3.64).

b) Night Shift Differential -County TA 6/24

A night shift differential of four dollars and ninety cents (\$4,0090) per hour shall be paid to workers for each hour worked after 11:00 p.m. and prior to 7:30 a.m. if at least four (4) hours of an assigned schedule of contiguous work hours (to include overtime) are worked after 11:00 p.m. and before 7:30 a.m. Effective June 15, 2020, Pay Period

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20/14, the night shift differential will be increased to four dollars and fourteen cents (\$4.14). Effective June 14, 2021, Pay Period 21/13, night shift differential will be increased to four dollars and thirty-nine cents (\$4.39). Effective June 13, 2022, Pay Period 22/13, the night shift differential will be increased to four dollars and sixty four cents (\$4.64).

c) Regularly Scheduled Shifts

A worker shall not be paid two different shift differential rates during a regularly scheduled shift. If a worker meets the criteria for both evening and night shift differential during a regularly scheduled shift, the worker shall receive the night shift differential for all eligible hours.

d) Overtime Shifts

Overtime shifts stand alone and shall be treated as two separate shifts for purposes of determining whether the night or evening shift differential rate is paid. (Total hours worked is the basis used for computing eligibility for the differential.)

e) Part-time Workers

Workers in part-time codes (twenty hours (20) or less in a work week) will receive the above differential if at least two (2) hours of an assigned schedule of contiguous hours meet the above guidelines.

f) Eligible Classifications

The premium for shift differential shall be paid to all County workers (as outlined above), irrespective of classification, pay level, overtime status, holiday work, or other wage variations (except as required by law).

- g) The shift differential shall not be allowed in computing payments at time of termination.
- h) This differential shall only be paid on actual hours worked. In addition, workers whose shifts are temporarily changed (either voluntarily or at management discretion) will be paid based on actual hours worked.

Section 8.10 – Split Shift Pay -CCL

Section 8.11 - Temporary Work Location -CCL

Section 8.12 – Bilingual Pay -CCL

Section 8.13 – Voluntary Reduced Work Hours Program - Modified CCL - TA

a) The County agrees to establish a Voluntary Reduced Work Hours Program, is available to for full-time workers represented by the Union. The purpose of the Program is to reduce work hours and a commensurate amount of pay on a voluntary basis. If the County seeks to create a Countywide voluntary reduced work hours policy that applies to the Union, the County will: 1) provide notice of its intent to create a Countywide voluntary reduced work hours policy; and 2) upon demand by the Union, meet and confer about that Countywide voluntary reduced work hours

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policy. Following notice and completion of any meet and confer process following a demand by the Union, the Voluntary Reduced Work Hours program contained in this Agreement will sunset and cease by its own terms, and the Countywide policy shall apply instead.

- b) Workers may elect a two and one-half percent (2 1/2%), five percent (5%), ten percent (10%), or twenty percent (20%) reduction in pay for a commensurate amount of time off for a six (6) month period. Admission to the plan will be at six (6) month intervals pay period 5 and pay period 18. The parties shall meet and agree upon the beginning date for the Program.
- c) All persons in the Program will revert to their former status at the end of six (6) months. If a worker transfers, promotes, demotes, terminates, or in any other way vacates or reduces his/her present code, he/she will be removed from the Program for the balance of the six (6) month period.
- d) Workers who wish to voluntarily reduce their work hours may submit a written request to their immediate supervisor within the designated window period. Supervisors must issue a written response to the worker within five (5) working days. If the request is being denied, the specific reason for denial will be included in the response. Copies of this shall be delivered by mail to the Union and the designated Chief Steward.
- e) If the worker is not satisfied with the decision, he/she may, within five (5) working days after receipt of the supervisor's response, submit a written request to the Department Director for a meeting to make a verbal appeal.
- f) It is agreed that the Department Director or his/her direct report or another member of Executive Management, will arrange a meeting with the worker within five (5) days after the receipt of such a request. The worker may have a Steward assist him/her in the meeting. Every effort will be made to accommodate the worker, steward and manager when scheduling the meeting. Timelines can be extended by mutual agreement to accommodate absences. The Department Director shall send a final decision in writing to the worker within five (5) working days of such a meeting. Copies of this decision shall be delivered by mail to the Union and the designated Chief Steward.
- g) Compensatory time shall accrue as earned and shall not be scheduled on any day considered as a County holiday. Workers may use the reduced hours time in advance of accrual and will reimburse the County for hours taken in advance of accrual upon early termination from the Program.
- h) Participation in this Program shall be by mutual agreement between the worker and the department/agency head. At no time will approval be given if it results in overtime. Restrictions by Department/Agencies within work units shall be uniformly applied.

- i) It is understood by the County that due to this Program there may be lower levels of service.
- j) All workers will be notified in writing regarding the Program specifics and the sign-up options. Such written notice to be mutually agreed upon by the parties.
- k) Full and timely disclosure of actual sign-ups and any analysis developed will be made available to both the County and the Union.
- This agreement governs as to the Voluntary Reduced Work Hours Program, but will in no way alter the meaning of the Union and County agreements currently in effect. This will include any departmental, master, unit, sideletter agreements, etc.
- m) It is agreed that the workload standards referred to in the Social Services Unit will be reduced for each worker, proportionate to each worker's reduction in hours. (This section is only applicable to SSU.)

Section 8.14 – Request for Alternate Hours Schedule <u>-CCL</u> Section 8.15 – Departmental Agreements <u>-CCL - TA</u>

Section 8.16 - Hazard Duty Pay - Proposal June 24 - TA

a) Coverage

The work places covered by this differential are the JPD Ranches and the locked/secured sections of the following facilities:

- 1. Emergency Psychiatric Service
- 2. Main Jail
- Elmwood
- 4. North County Jail
- 5. JPD Hall (including Transportation Officers)
- 6. Psychiatric Inpatient

b) Full Time Payment

A premium of one dollar and twenty five fifty cents (\$1.5025) per hour shall be paid to coded classifications while in paid status whose regular assignment for the County is in a work place described in a). This payment shall be made irrespective of classification, pay level, overtime status, holidays worked, or other wage variations. This hazard duty premium shall be included in the pay status time of the coded classifications described in this paragraph b). Workers must physically work within the locations outlined in Section 8.16 to receive the hazard duty pay. Telework, remote work, vacation, sick, compensatory time, holiday time off, and personal leave do not qualify for the pay.

Effective June 13, 2022 Pay Period 22/13 Hazard Duty Pay will be raised by fifteen cents (\$0.15) to one dollar and forty cents (\$1.40).

From: SCCo To SEIU July 10, 2023

This proposal includes all previous proposals unless specifically modified herein.

All Tas subject to ratification by the BOS.

New language is underlined.

Deleted language is struck through.

c) Part Time Payment

A premium of one dollar and twenty-five fifty cents (\$1.5025) per hour shall be paid to coded classifications whose regular assignment is not in a work place described in a) for only the hours assigned and worked in a work place described in a). This payment shall be made irrespective of classification, pay level, overtime status, holiday work, or other wage variations.

A worker must work a minimum of thirty (30) consecutive minutes per entry into a work place described in paragraph a) prior to being eligible for the hazard duty premium. Coded classifications shall receive an additional full hourly premium for time worked of more than six (6) minutes in any hour after the first hour of work. This hazard duty pay should not be included in the paid status time of the coded class described in this paragraph c).

Effective June 13, 2022 Pay Period 22/13 Hazard Duty Pay will be raised by fifteen cents (\$0.15) to one dollar and forty cents (\$1.40).

d) Classifications Assigned to Elmwood

Included in the coded classifications covered by a) and b) are the following coded classifications assigned to Elmwood: Community Workers and Rehabilitation Officers; provided that if any of the foregoing is assigned for an entire pay period to work outside Elmwood, such worker shall not receive hazard duty pay for such pay period.

e) If the work of a coded classification covered by paragraphs a), b), and d) requires absence from a work place described in paragraph a) for less than 100% of working time during any pay period such coded classification shall receive hazard duty pay.

f) Termination Payment

The hazard duty premium shall not be allowed in computing payments at the time of termination.

g) Safety Retirement Exclusion

No worker covered by Safety Retirement shall receive a payment for hazard duty.

Section 8.18 – Telework — County and Union TA to CCL on June 26