

COUNTY OF SANTA CLARA
ELECTION ADMINISTRATION PLAN
ADDENDUM



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Introduction

In anticipation of the upcoming November 3, 2020 Presidential General Election, the Registrar of Voters (ROV) has created an addendum to the current Election Administration Plan to specifically address the updated Vote Center requirements, additions to the languages serviced by the County, and an updated outreach methodology.

Vote Center Locations

On June 3, 2020, Governor Newsom issued Executive Order N-67-20. In the order, he removed the requirement for counties to have Vote Centers open ten (10) days before Election Day, and including Election Day, for a total of eleven (11) days. As of the writing of this addendum, the ROV will provide one hundred (100) Vote Centers open during the 4-day early voting period which requires Vote Centers to be open three (3) days before Election Day, and including Election Day, for a total of (4) days. The requirement for the number of 4-day Vote Centers is one Vote Center for every 10,000 registered county voters. Based on the projected number of registered voters by the November 3, 2020 Presidential General Election, the ROV would be required to have at least one hundred (100) Vote Centers open.

The updated breakdown of Vote Centers is as follows:

Estimated Number of Vote Centers			
Boundary Category	Minimum Requirement	Proposed Number	Number Finalized
4-Day Vote Centers (1 for every 10k registered voters)	100	100	TBD

This calculation is based on having one Vote Center for every 10,000 registered county voters. Based on the projected number of registered voters by the November 3, 2020 Presidential General Election, the ROV would be required to have at least 100 Vote Centers.

Updated Language Assistance

In May 2020, the Secretary of State's office added new state-mandated languages under Elections Code (EC) 4201, language minority determinations. Five of those languages have been added to the County of Santa Clara's required languages: Gujarati, Nepali, Punjabi, Tamil, and Telugu.

ROV will be providing the following services in the new state-mandated languages:

New State-Mandated Languages	Translated Materials & Services	Facsimile Ballots
<ul style="list-style-type: none"> ▪ Gujarati, ▪ Nepali, ▪ Punjabi, ▪ Tamil ▪ Telugu 	<ul style="list-style-type: none"> • Facsimile Ballots produced for targeted precincts in all Vote Centers per EC 14201 • Facsimile Ballot Application Available in all Languages Printed in CVIGs • Facsimile Ballot Application Available on the County Website per EC 14201 • Vote Center Signage and Instructions • VBM Application • Voter Action Request Form (VARF) • Bilingual Staff at ROV and Vote Centers 	<p>Translations for the Entire Facsimile ballot:</p> <ul style="list-style-type: none"> • Headings • Instructions • Names of Jurisdictions • Character Based Language Transliterations • Ballot Designations • Measure Labels

Facsimile ballots are sample ballots that voters can use as a reference when voting. The County of Santa Clara, Registrar of Voters will prepare facsimile ballots in the five added languages at targeted Vote Centers. Facsimile ballot copies will be available for voters in the designated Vote Centers to use while casting a private ballot. Facsimile Ballots must be different in appearance from a regular ballot to prevent voters from attempting to vote on the facsimile copy. Vote Center workers will be trained on the purpose of informing voters of the existence of the facsimile copies of the ballots and how to provide a facsimile ballot, when requested by a voter. Signs in all 14 languages serviced by the county (English, Chinese, Spanish, Tagalog, Vietnamese, Khmer, Korean, Hindi, Japanese, Gujarati, Nepali, Punjabi, Tamil, and Telugu) will be posted near the e-pollbooks for the targeted precincts in all Vote Centers informing voters of the existence of the facsimile copies of the ballot.

All County Voter Information Guides will contain a facsimile ballot application and a notice in all 14 languages informing voters that facsimile ballots are available to voters at the Vote Centers and upon request per Elections Code 14201. A list identifying the Vote Centers where facsimile ballot copies are available to voters will be published in the county’s website at least 14 days before the election.

Outreach Methodology

Under the health and safety advisories recommended by the State and County, all in-person, face-to-face methods of outreach will be replaced with alternative methods for the November 3, 2020 Presidential Election. Those alternative outreach methods include virtual meetings and workshops, social media postings of informative graphics and educational information, print literature distribution, and postings at identified popular community locations.

The Voter Education and Outreach team will be hosting virtual monthly Voter Education and Outreach Committee meetings with community partners to discuss any outreach approaches, concerns, and feedback. We will also be present at every virtual Language Accessibility Advisory Committee and Voting Accessibility Advisory Committee meeting to exchange updates. With the addition of the five new languages (Gujarati, Nepali, Punjabi, Tamil, and Telugu), the ROV and the outreach team now services 14 languages. ROV plans to address each language demand by producing translated print and digital materials.

Additionally, the ROV is working with state and local officials to ensure that in-person Vote Centers will be safe and accessible for voters who need them. ROV will create messages to inform voters where in-person voting is available and what safety precautions will be in place to protect them, including social distancing and personal protective equipment. We will be sharing the message with our extensive list of community partners, citizen advisory groups, and other relevant county agencies for their assistance in further dissemination of information to all pockets of people in the county.

Remote Accessible Vote by Mail

For the November 3, 2020 Presidential General Election, California law permits ALL registered voters to use the Remote Accessible Vote by Mail (RAVBM) system to access, download, vote, and print their ballots. The purpose of the RAVBM system is not to cast a ballot over the internet. RAVBM voters are sent an email with a link to access their Official Ballot, along with instructions on how to download, print, complete, and return their ballot to the ROV by Election Day. Voters, using the emailed link must download the ballot to their devices to read and mark the ballot with their own assistive technology. As with any registered voter, there are three ways an RAVBM voter may return their ballot: via standard mail, by dropping their ballot in a ballot drop-box, or by returning it at any Vote Center.