

County of Santa Clara

Department of Agriculture and Environmental Management
Agriculture Division



San Jose Office

1553 Berger Drive
Building 1
San Jose, CA 95112
(408) 918-4600
Fax (408) 286-2460

South County Office

80 W. Highland Avenue
Building K
San Martin, CA 95046
(408) 201-0640
Fax (408) 683-4247

<http://www.sccagriculture.org>

INDUSTRIAL HEMP REGISTRATION CHECKLIST

This checklist is a reference tool only and is not proof of registration. Do not plant or cultivate industrial hemp until registration has been approved. Any planting or cultivation before registration is approved may result in crop destruction and violations for unpermitted cannabis cultivation. For additional information regarding this checklist, please reference *Industrial Hemp Registration Checklist Guidelines*.

State Registration for Growers and Breeders

To view the California Industrial Hemp Law and Regulations and to download the Industrial Hemp Registration Application for Growers, please visit <https://www.cdfa.ca.gov/plant/industrialhemp/doc/registration/IH-RegistrationApplicationPacket-Growers.pdf>.

To download the Industrial Hemp Registration Application for Breeders*, please visit <https://www.cdfa.ca.gov/plant/industrialhemp/docs/registration/IH-RegistrationApplicationPacket-SeedBreeders.pdf>. ***All Breeders are required to submit a variety development plan as part of their registration.**

- Completed CDFA Industrial Hemp Registration Application for Growers and/or Breeders
 - Type: new or renewal; if renewal, previous registration number noted
 - Registrant information
 - Business information
 - Key participant information
 - Criminal history report for each key participant
 - Cultivation site(s)/cultivar information, including number of total sites and site numbers
 - Map showing boundaries of each cultivation site
 - Documentation to meet 3 CCR § 4920 for each cultivar (Grower Application only)
 - Variety development plan (Breeder Application only)
 - CDFA nursery license N/A
 - Signature, printed name, title, and date
 - \$900 CDFA annual registration fee via check or money order only payable to **CDFA Cashier** submitted to the south county branch of the Santa Clara County Office of the Agricultural Commissioner at the following address:
80 West Highland Ave, Building K
San Martin, CA 95046

Upon submission of registration application materials and fees, applicant will receive a *Confirmation of Industrial Hemp Registration Application Submission*. The confirmation is not proof of registration. Applicant will be notified if registration has been approved.

County Registration

To view additional information, including the Santa Clara County Ordinance and Best Management Practices, please visit <https://ag.sccgov.org/industrialhemp>

- Completed Santa Clara County Industrial Hemp Registration Application
 - Planning Department Clearance
 - Cultivation type
 - Planting type
 - Nursery license N/A
 - Required setback waiver or reduction documentation
 - Anticipated planting date

Upon submission of registration application materials and fees, applicant will receive a *Confirmation of Industrial Hemp Registration Application Submission*. The confirmation is not proof of registration. Applicant will be notified if registration has been approved.

