



## EMS FIELD SUPERVISOR (EFS) CREDENTIALING

**Effective:** September 6, 2017  
**Replaces:** April 21, 2014  
**Review:** September 6, 2020

### I. Purpose

The purpose of this policy is to identify minimum qualifications for private ambulance EMS Field Supervisors in the County of Santa Clara and to ensure consistency in the management of prehospital care operations. This policy does not preclude an employer from requiring additional standards.

An EMS Field Supervisor is an individual specifically charged with the responsibility of supervising EMS field operations for a private enterprise providing emergency medical services. The EMS Field Supervisor may be utilized by the EMS Agency at any time to fulfill an ICS position, as necessary, when the requirements contained in this policy have been met. Assignments may also include out-of-county Mutual Aid and Ambulance Strike Team deployments.

### II. Basic Qualifications

An individual must complete all the following requirements prior to serving as Credentialed EMS Field Supervisor.

- A. A minimum of three (3) years full time field experience in a 911 system that provides ALS care.
- B. Santa Clara County accredited Paramedic or Santa Clara County credentialed EMT.
- C. A thorough working knowledge and strict adherence to Santa Clara County EMS policies and protocols. This is exhibited by successfully passing the EMS Field Supervisor (EFS) Examination. The required minimum passing score is 85%. Applicants may not test more than three (3) times within any twelve (12) month period.
- D. Appointment by individual's employer with attestation of proof of completion of a supervisor training program that includes, but is not limited to; personnel management, conflict resolution, crisis management, critical incident stress management (CISM), and basic investigation skills.
- E. No disciplinary actions against certification, accreditation, or licensure in the past 24 months.
- F. The following must be completed prior to field service as an EFS:
  - 1. All of Santa Clara County EMS Policy 214 training requirements
  - 2. Federal Emergency Management Agency (FEMA) Incident Command System (ICS) for Single Resources and Initial Action Incidents course (IS-200)
  - 3. Intermediate Incident Command System course (ICS-300)
  - 4. Advanced Incident Command System course (ICS-400)



5. FEMA National Response Framework, An Introduction course (IS-800)
6. FEMA NIMS Resource Management course (IS-703)
7. FEMA Fundamentals of Emergency Management course (IS-230)

**III. Continuing Education (CE)**

- A. Attend at least two (2) Agency EMS Command and Control Quality Improvement Committee meetings annually.
- B. Participate in at least eight (8) hours of Agency approved (for EFS credentialing) CEs annually.
- C. Participate in at least one (1) EMS exercise per credentialing period.

**IV. Credentialing**

- A. Upon successful completion of the requirements identified in this Policy, credentialing will be issued by the Agency and will have the same expiration date as the applicant's EMT certification or paramedic accreditation.
- B. The credential is valid only when the individual is "on-duty".

**V. Maintenance of EMS Field Supervisor Credential**

- A. In order for an EMS Field Supervisor to maintain their credential, the Supervisor must:
  1. Complete and submit an EMS Field Supervisor (Renewal) Application within five (5) months prior to the expiration of the current credential.
  2. Successfully complete the continuing education requirements.
  3. Successfully pass the EMS Field Supervisor (EFS) Examination with a score of 85% each credentialing period.
- B. Credential may be discontinued for the following reasons:
  1. Failure to complete the continuing education requirement.
  2. Withdrawal of sponsorship by an approved Santa Clara County provider agency.
  3. Loss, suspension, or other censure of individual's State of California Paramedic Licensure or EMT Certification.
  4. Loss, suspension, or other censure of individual's Santa Clara County accreditation.
  5. The EMS Medical Director may, for good cause, deny, suspend, revoke, or place on probation any local credential issued pursuant to this policy.