



104852

**DATE:** February 18, 2021

**TO:** Health Advisory Commission – Emergency Medical Care Committee

**FROM:** James R. Williams, County Counsel

**SUBJECT:** Amended Standing Rules for the Emergency Medical Care Committee

**RECOMMENDED ACTION**

Discuss and approve forwarding amended Standing Rules for the Emergency Medical Care Committee to the Board of Supervisors.

**REASONS FOR RECOMMENDATION**

Bylaws, or Standing Rules, establish the rules of procedure for a legislative body such as the Emergency Medical Care Committee (“EMCC”), including the duties and powers of EMCC members and the conduct of meetings, including the establishment of a quorum. The EMCC’s Standing Rules were last updated in 2016.

Following review by the Office of the County Counsel, amended Standing Rules are attached for the EMCC’s review and approval to forward to the Board of Supervisors.

The Standing Rules have been amended to conform to updates in the Health and Safety Code and to conform to language contained in bylaws of other County legislative bodies.

Following EMCC’s approval, the Office of the County Counsel will submit the amended Standing Rules to the Board of Supervisors.

**BACKGROUND**

Prior to 2003, the Santa Clara County Emergency Medical Services System had an Emergency Medical Services (EMS) Committee in addition to the Health Advisory Commission (HAC), which had an EMS Subcommittee. These two committees were then combined into the Emergency Medical Services Committee (EMSCo), which was chaired by a member of the Health Advisory Commission.

In 2016, the EMCC was established to replace the former EMSCo to provide a broader scope for the committee, consistent with the California Health and Safety Code. EMCC is a standing committee of the Health Advisory Commission. The purpose of the EMCC as

specified in California Health and Safety Code sections 1797.274 and 1797.276 is to review the operations of each of the following at least annually:

1. Ambulance services operating within the county.
2. Emergency medical care offered within the county, including programs for training large numbers of people in cardiopulmonary resuscitation and lifesaving first aid techniques.
3. First aid practices in the county.

**ATTACHMENTS:**

- EMCC Standing Rules (redline Feb. 2021) (PDF)
- EMCC Standing Rules (February 2021) (PDF)