



VOTER'S CHOICE
Registrar of Voters
Santa Clara County

Santa Clara County Registrar of Voters
Voter Accessibility Advisory Committee (VAAC)
Meeting Minutes

1555 Berger Drive, San Jose, CA 95112

Building 2

June 18, 2019, 3:00pm

Members Present: Fred Nisen, Monique Moore, Yeshe Telemichael (Via Skype), Jennifer Lucas, Matt, James and Lisa Cohn, Christine Fitzgerald (via Skype)

Staff Present: Shannon Bushey, Darren Tan, Virginia Bloom, Eimear Duncan, Rachel Jung, Alfred Gonzales, Paulo Chang, Liz Oviedo, Mike Fong, Martin Weakley, Eric Kurhi, Ruby Naranjo, Christina Rivas-Louie, Carmelita Aldana, Iliena Hernandez, Michael Borja, Janora Davis, Smita Shah, Robert Wiedlin, Lorenzo Castaneda, Aaron Wong, Jose Posadas.

Action Items:

- Is the county allowed to contact DMV to ask who has a disability placard so we can target them?

- I. **Welcome and Introductions** – Darren Tan, Administrative Services and Shannon Bushey, ROV.
 - i. Staff introductions
 - ii. Committee members
 - The committee reminded members that participation doesn't necessarily mean they have to be members; meeting participation and input is always encouraged

- II. **Approval Previous Meeting**
 - i. Committee members did not have time to review previous minutes

- III. **Actionable Items**
 - i. Recap on the EAP meeting relative to Vote Centers, Drop Box, adverts and outreach
 - ii. Volunteer Inputs: San Mateo County has greeters at the vote centers. Take into consideration the invisible disabilities. One of the members mentioned that their office is involved in disability awareness training. DRC has a Train the Trainer Program. These are easy ways to achieve these goals. Simple ways that are being over-looked at Vote Centers.
 - iii. ROV RESPONSE: ROV is willing to get involved in their organization's training to view it from a different aspect. The goal of ROV is to make people feel comfortable at Vote Centers to ask for help. Members do not have to wait for meetings to give input, they are free to email and share their resources.

- IV. **Mission Development**
 - i. Handouts of other Counties VAAC Mission and Goals were provided to the committee as an example to guide them in developing our mission and goal. The members are encouraged to provide their input, goals and ideas to help us finalize a mission statement for the committee. It is

expected the words “inclusive and accessible” will be included.

- ii. Volunteer: County of San Francisco were very pro-active and their ideas of collaboration and partnership. Make sure the mission is easy to understand, refer to DRC website for their VAAC statement for ideas. Simple message the better, big picture, do not get bogged down in details.

V. Meeting Schedule

- i. Frequency:
 - The ROV would like to have all the input needed in order to meet deadline for the EAP draft. As it gets closer to the election it may only be viable to meet quarterly and possible ad-hoc meetings as needed or even email members for their input on any issues that may arise.
 - Members have suggested to meet once a month.
- ii. Time:
 - Some members preferred morning and others afternoon due to their schedules. The ROV suggested to potentially alternate between morning and afternoon meeting times to accommodate both requests.
- iii. Location:
 - Some members have expressed their concern that having the meeting in multiple locations will be confusing to members and the commitment level may be lower. People would like locations they are familiar with as it is easier for them to attend.
 - The ROV will be scheduling meetings at member suggested locations. The aim of the committee is to be accessible to all members and potential members. The intent of different locations is to expose the department to all areas of the county. The goal is to target the area where the majority of interested people are located and center the meeting there. One suggestion from other counties who have implemented VCA is for the ROV to go out to all areas of the community. One reason of the ROV in doing its outreach program is to explain the huge disconnect in the community about VCA. The ROV needs to do its due diligence to reach out to the wider community. This will be added as a future agenda item.

VI. Election Administration Planning

- i. Vote Center Maps presentation and general discussion by Aaron Wong, Mapping Division
 - 11-days
 - 4-days
 - Drop-box locations
- ii. Aaron explained the breakdown of each map showing division of areas into 11 and 4 day for potential Vote Center locations. There will be 1 Vote Center per 50,000 for 11 days, and 1 Vote Center per 10,000 for 4 days. It was also explained that ROV were using census for the map breakdown. All voters will receive information on VCs on the CVIG. ROV website will have the ‘location closest to me’ for all drop box locations. Shannon explained about the drop boxes and numbers required. For the mobile vote center, there are certain criteria and guidelines for the ROV to work on. ASL will be handled through Voiance, Facetime/Video Conferencing. Asked all members to email suggestions of VCs to ROV @ Voters Choice.
- iii. Member Discussion: Not all people do not identify as having a disability through the census. It’s hard to determine specific areas where people with disabilities are. Concerned about how the rural locations in South County and the accessibility of those VCs. Need to promote the hours on mailing. Go to town meetings to bring up the issue and highlight the needs for VCs. Make sure drop-boxes are at a reasonable height for everyone. Concern regarding the use of Facetime and video conferencing was raised that it will need full body videos/screens for interpretation purposes.

VII. Advertisements and Outreach discussion by Eric Kurhi, Public and Legislative Affairs.

- i. How to outreach to various communities, what publications and other ideas.
- ii. Member Suggestions/Questions - Is the county allowed to contact DMV to ask who has a disability

placard so we can target them? (RESPONSE: this is unlikely but the ROV will consider exploring and reaching out) Consider an interactive challenge, create a Hashtag challenge.

VIII. Public feedback, questions and/or concerns important to Committee

IX. Recruitment of New Members

X. Next Meeting –

i. Next Meeting Agenda Creation

- Debrief from the second EAP accessibility meeting
- Future locations for VAAC Meetings
- How to recruit new members
- Maps, outreach and Vote Centers. (Continue conversation from this meeting)

XI. Announcements

XII. Panel Q&A - questions were asked throughout the meeting and the Q&A session received no additional questions.

XIII. Meeting Adjourned at 4:45 PM