



UNDERGROUND STORAGE TANK SYSTEM INSTALLATION, REPAIR, AND UPGRADE PERMIT REQUIREMENTS

For Use Within the Cities of Los Altos, Los Altos Hills, Milpitas, Monte Sereno, Morgan Hill, Palo Alto, San José, Saratoga, and in Unincorporated Areas of Santa Clara County, Including Moffett Field, San Martin, and Stanford.

HMCD's underground storage tank (UST) installation, repair, and upgrade permits fall into four categories: 1) New UST System, 2) Minor Repair (up to 4 hours), 3) Moderate Repair (up to 6.5 hours), and 4) Major Repair (>6.5 hours).

The following table indicates whether or not a permit is required from HMCD prior to performing installation, repairs, or replacement of specified UST system components, and identifies the type of permit that must be obtained:

Activity	Permit Required	Permit Type
UST installation	Yes	New UST
Piping repair/replacement (including vent or vapor recovery lines for VPH systems)	Yes	Moderate
Secondary containment sump or under dispenser containment (UDC) repair or replacement (one tank, one sump)	Yes	Minor
Secondary containment sump or under dispenser containment (UDC) repair or replacement (multiple tanks and/ or sumps)	Yes	Moderate
Secondary containment test boot repair or replacement	No	N/A
Dispenser replacement (if no below-grade components are changed)	Yes	Minor
Under-dispenser containment (UDC) replacement	Yes	Moderate
Hanging hardware replacement (dispenser hose, hose retractor, breakaway connector, nozzle)	No	N/A
EVR/ISD equipment installation, repair, or replacement (not involving monitoring system cold start)	No	N/A
Point-of-sale equipment installation, repair, or replacement (not involving cold start)	No	N/A
Fail-safe pump shut-down relay replacement or repair	No	N/A
Flexible connector repair or replacement (buried)	Yes	Minor
Flexible connector repair or replacement (inside secondary containment sump)	No	N/A
Leak detection sensor or ATG probe replacement (like-for-like)	No	N/A
Line leak detector replacement (other than switching from MLLD to ELLD)	No	N/A
Line leak detector replacement (switching from MLLD to ELLD)	Yes	Minor
Monitoring system installation/replacement, or cold start (not VPH)	Yes	Minor
Monitoring system installation/ replacement, or cold start (VPH)	Yes	Moderate
Repair/replacement of Bravo B-2000 float & chain units (including conversion of UDC monitoring to stand-alone electronic sensors)	Yes	Minor
Conversion of used oil UST wrap-around annular sensors to approved leak detection equipment	Yes	Minor
Overfill prevention repair or replacement (A/V alarm, mechanical valve, used oil tank)	Yes	Minor
Spill containment repair or replacement	Yes	Minor
Spill containment repair or replacement (drain valve, swivel adaptor, cap, riser adjustment)	No	N/A
Vapor recovery bucket repair or replacement	No	N/A
Surface water intrusion repair for UST installed before 7/1/2003	No	N/A
Surface water intrusion repair for UST installed on or after 7/1/2003 (one sump)	Yes	Minor
Surface water intrusion repair for UST installed on or after 7/1/2003 (multiple sumps)	Yes	Moderate
Tank lining installation, repair, or 5/10 year inspection	Yes	Moderate
Turbine repair or replacement	No	N/A

* Projects that contain any combination of the above activities may be adjusted to the next permit category.

** Projects that exceed their allotted time will be billed at the hourly consultation rate as specified in the current fee schedule.

*** See ehinfo.org/hazmat for the current fee schedule. Note that permits may be required from the local Fire Department, Building Department, or Air Quality Management District, even if a permit from HMCD is not required.