

RE: NGHA Check-off List

Prior to returning your application and support documentation, make sure all of these items are included (if all items are not included, your application will be returned):

Application (check only if all items in subset are completed)

- Application
- Any Applicable "Assessment Program" (Application Part 2) Requests (optional)

Certificates and Licensure (check only if all items in subset are completed)

- CLIA Certificate - Current
- Clinical Laboratory Scientist Current License
- Physician's Current Medical License
- Certificates / Licenses for Staff Performing Fingersticks *
- Instrument Training Certificates on Staff

Quality Control and Quality Assurance (check only if all items in subset are completed)

- Quality Control and Quality Assurance Plans
- Blank Quality Control Logs
- Sample Quality Control Logs

Plans and Manuals (check only if all items in subset are completed)

- Instrument Procedure Manual for Each Analyte
- Biohazard/Medical Waste Disposal Plan
- Emergency Medical Plan
- Patient Education & Referral Information Sheets

Miscellaneous and Fees (check only if all items in subset are completed)

- Registration Fee of \$ _____
- Other _____

* As of April 2006 - Due to new regulations, the Santa Clara County Public Health Laboratory can only accept licenses / certificates for persons authorized by their scopes of practice, such as MD, CLB, CLS, PA, RN, LVN, and several others (not MA, CNA ,PCP or nursing/medical students) as proof of individual's ability to perform finger sticks.